

**REGULAR MEETING OF THE CITY COMMISSION
MONDAY, MARCH 23, 2015 @ 5:30 P.M.
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Call to Order: The meeting was called to order by Mayor Gandy at 5:30 p.m.

Present and answering roll call: Commissioner Bengé, Mayor Gandy, and Commissioner Butcher

Not Present: Commissioner Campos & Commissioner Trujillo

Also Present: City Manager Williams, Assistant City Manager Jared Cobb, City Attorney Patrick McMahon, Police Chief David Rodriguez, City Clerk Carol Ann Hogue, City Finance Director Gary Chapman and Administrative Assistant Anna Juarez

Invocation: Commissioner Butcher gave the invocation

Pledge of Allegiance: Commissioner Butcher led the pledge

Approval of Agenda: Mayor Gandy called for a motion. Commissioner Butcher so moved to approve the agenda. Commissioner Bengé seconded and a roll call was taken: Commissioner Bengé – Yes, Commissioner Butcher - Yes, and Mayor Gandy – Yes.

Approval of the Regular Minutes of March 9, 2015: Mayor Gandy called for a motion. Commissioner Butcher so moved to approve the regular minutes of March 9, 2015; Commissioner Bengé seconded. Roll call was taken: Commissioner Butcher – Yes, Commissioner Bengé – Yes, and Mayor Gandy – Yes.

COMMISSIONER AND STAFF REPORTS:

- Commissioner Butcher inquired about a follow up on the Steve's Appliance; City Manager Williams stated still working with property owner.
- Commissioner Bengé announced on April 25, 2015 Lea County Water Master Garden will be presenting a water wise program on landscaping principals and conserving water, selling native plant, and entertaining speakers at the Western Heritage Museum; fee is \$35.00 includes lunch
- Assistant City Manager Cobb contacted by CGI's communications a marketing firm specially design to streamline communication and strengthen communities at no cost to the City; Commissioners were asked to review "mayors.tv" and give feedback in next meeting
- City Manager Williams informed Commissioners of Phase I of Chaparral Park Irrigation Project; completed date June 15, 2015. City Manager Williams stated City Employees will be setting the example of weed control; Code Enforcement will be working with the public to control weed nuisances. City Manager Williams informed Commissioners of MVD closing for mandatory training on April 28 at noon until May 1, 2015 required by the State.
- City Manager Williams and Water Superintendent Wyatt Duncan addressed Commissioners concerning Boil Advisory Order on March 12, 2015:

- Lovington Water Department is committed to providing the City with clean and safe drinking water; meeting all State and Federal drinking water requirements.
- **Overview of Municipal Water System:** The City has a total of 17 active Water Wells; located 4 miles south of town. All 17 Wells pump water into two water storage tanks located at Booster #1. In the process of transferring the water to the tanks it is Chlorinated and stored in the tanks for a time period ranging from 6 – 12 hours and is constantly circulating. All water is treated with 100% chlorine gas at concentrations recommended by the State Drinking Water Bureau prior to being transferred in to town. The water is then pumped into town from Booster #1 to Booster #2. Booster #2 is located at Chaparral Park, which has a storage capacity of 4.4 million gallons. The water is then stored as booster #2 until needed by the customers. From booster #2 the water is transferred into distribution to the three water towers around town.
- **Safety and Quality Testing:** Each month, fifteen samples are obtained throughout the City: 5 samples are taken the 1st – 3rd Tuesday each month, sites are selected from 45 State approved locations, quarterly testing performed by the State of NM, and tests are performed and results can be found in published CCR. Each week a sample is obtained, it is taken from a specific area. The site sampling plan is divided into North, Center, and South areas of town. These samples test for BAC-T. This detects the presence of total coliforms, which is an indicator of an *E. coli* organism. It does not indicate the level or amount, just the presence of it. A copy of the latest CCR can be found at the City's website Lovington.org in the Water Department section. These reports always run at least one year behind due to the States scheduling. You can anticipate the next CCT to be released no later than July 1, 2015 for the year 2014.
- **Boil Advisory Incident:**
 - Tuesday, March 10, 2015 at 10:47 a.m. – city employee obtained routine BAC-T sample from 5 locations around town.
 - Wednesday, March 11, 2015 9:00 a.m. – Hobbs lab notified City employee that the 805 W. C sample tested positive for *E. coli*, State notified by City, State requires: retesting of 805 W. C, test on one upstream sample, test on one downstream sample, test of all 16 active water wells. All testing required is conducted between 10 a.m. and 2 p.m. Samples submitted to Hobbs lab
- **What is *E. coli*?** It is bacteria found in many places, including water sources, most strains of *E. coli* are harmless and live in the intestines of healthy humans and animals, and some strains can produce powerful toxins that can cause severe illness in human beings. Symptoms can range from headaches, nausea, vomiting, and diarrhea.
 - Thursday, March 12, 2015 at 9:00 a.m. – results of resample of 805 W. Avenue C upstream test and downstream test are negative
 - 10:20 a.m. – State contacts Wyatt Duncan and advised of: positive *E. coli* result in Well #31, Tier I Public Notice will be issued, Boil Advisory Order will be issued
 - 10:25 a.m. – City Manager is notified, Well #31 is isolated from system, Assistant City Manager, Fire Chief, Police Chief contacted for meeting at City Hall

- 10:40 a.m. – meeting with City Manager, Assistant City Manager, Water Superintendent, Fire Chief, and Police Chief occurs: Incident Management Plan developed, press release, and notification procedures.
- **Incident Management Plan:** Public Information Officer: release of information designated as 1:00 p.m., emphasis on consistent, factual information, direct to City Hall for information. Water Department tasked with complying with State instructions, restoring water well status.
- **Press Release:** Press release was drafted from examples found on NMED site and translation performed on Microsoft Word software and verified/corrected by City bilingual staff (example utilized was from the Buckeye incident at the beginning of the year and elements found in the Tier I release).
- **Notification:** Newspaper, radio, website, social media, school (school call back system and take home bi-lingual press release to each student), hospital, business, dispatch, and code red system.
 - 11:58 a.m. – Tier I public notice received from State, official notification of boil advisory order, and required to notify public within 24 hours of incident
 - 12:00 p.m. – sanitizing of Well #31 initiated
 - 1:00 p.m. – meeting with department heads and official release of information of City occurs
 - 2:00 p.m. – water department personnel disconnect Well #31
 - 4:30 p.m. – State inspects Well #31 and submits paperwork to Santa Fe requesting lift of Boil Order
 - 5:00 p.m. – press release update distributed
- **State NMED gave City 2 options**
 - Option 1 – disconnect water well #31 from distribution
 - Option 2 – take 5 water sample for two consecutive with negative BAC-T results
 - Friday, March 13, 2015 at 9:00 a.m. – press release update distributed
 - 10:55 a.m. – boil order lifted by State and updated press release issued and distributed
 - Tuesday, March 17, 2015 at 9:00 a.m. – regular BAC-T samples obtained and required 5 samples from Well #31 obtained
 - 11:30 a.m. – department heads critique incident
 - Wednesday, March 18, 2015 – 9:00 a.m. – 5 required samples obtained from Well #31
- **What caused the positive *E. coli* test result?** – Sampling procedures were followed, no errors were identified, no mechanical issues identified, and no operational procedures identified.
- **Other Items;** mass printing issues, digital message boards need to be utilized, contain pre-mature release of information, and assign early on support roles.
- **Moving forward:** all management and department heads will undergo NIMS training, review and update Emergency Operations Plan, regular crisis management drills, complete EOC update, and public education and awareness (code red notification).

NON-ACTION ITEMS:

Lovington Lights It Up Blue Proclamation 201503: Mayor Gandy presented proclamation to Carson and Missy Blez. Mrs. Blez invited the community to Lovington Lights It Up Blue event at the Fairgrounds on Saturday, April 11, 2015.

Discussion of Bonding Capital Improvement Fund Projects: City Manager Williams informed Commissioners of meeting with George K. Baum, the Financial Advisor the City has employed, in regards to the bonding process. City Manager Williams explained projections, debt, and capital improvement projects; projected revenue from 3/8th enacted Hold Harmless GRT is approximately \$1,092,006. Assistant City Manager informed Commissioners of issuing bond every 2 years versus every year to eliminate costly fees; fee is unknown. City Manager Williams stated they recommend getting a credit rating; adopt an ordinance to bond projects out and then hold a special election. Commissioner Bengé asked at what level will the credit rating cost prohibited and at what level shall City not proceed with bond. Finance Director Chapman responded buying bond insurance will increase credit rating, also gives a guarantee on repayment of bond; it's a matter of how much money is City receiving and is it worth the cost to buy bond insurance. Finance Director Chapman feels City will receive a good grading score and does not perceive City getting below an "A-" rating.

ACTION ITEMS:

Consider Resolution 2015-24: Extension of Lease – 400 ~~W~~ E. Avenue H: Mayor Gandy called for a motion. Commissioner Butcher so moved to consider resolution 2015-24: extension of lease – 400 E. not W. Avenue H; Commissioner Bengé second. City Manager Williams addressed the Commissioners of approval of resolution will provide an extension to New Tex, LLC until June 30, 2015; tenant has requested an extension due to logistical issues. There being no further discussion, a roll call was taken: Commissioner Butcher – Yes, Commissioner Bengé – Yes, and Mayor Gandy – Yes. Motion was approved.

Consider Resolution 2015-25: Capital Improvement Fund: Mayor Gandy called for a motion. Commissioner Butcher so moved to consider resolution 2015-25: capital improvement fund; Commissioner Bengé seconded. Finance Director Chapman addressed Commissioners of approval of resolution which will authorize the creation of Fund 301 – Capital Improvement Fund; this particular fund will receive the revenue's generated by the 3/8's Hold Harmless Tax that went into effect January 1, 2015; insuring proper authority and approval to submit to the State. There being no further discussion, a roll call was taken: Commissioner Bengé – Yes, Commissioner Butcher – Yes, and Mayor Gandy - Yes. Motion was approved.

Consider Resolution 2015-26: Fireworks Display Funding: Mayor Gandy called for a motion. Commissioner Butcher so moved to consider resolution 2015-26: fireworks display funding; Commissioner Bengé second. City Manager Williams addressed Commissioners of approval of resolution authorizing \$4,500 expenditure for this year's fireworks purchase and direct the Finance Department to incorporate this expense into our normal operating budget each year; due to a lack of donations to support the program. There being no further discussion, a roll call was taken: Commissioner Butcher – Yes, Commissioner Bengé – Yes, and Mayor Gandy - Yes. Motion was approved.

Consider Resolution 2015-27: Budgetary Increases: Mayor Gandy called for a motion. Commissioner Butcher so moved to consider resolution 2015-27: budgetary increases;

Commissioner Bengé second. City Finance Director Chapman informed Commissioners of request to approve resolution to allow budget adjustments and transfers for our Emergency Medical Services Grant (EMS), Corrections and Special Recreation fund which has exceeded their approved Fiscal Year 2014-2015 budgets; the EMS fund due to unanticipated revenues received; the Corrections fund due to insufficient expense budget total; and the Special Recreation fund due primarily to unanticipated expenses from capital repairs. There being no further discussion, a roll call was taken: Commissioner Butcher – Yes, and Commissioner Bengé – Yes, and Mayor Gandy – Yes. Motion was approved.

Consider Approval of Lea County Community Foundation for the Arts Alcohol and Gaming Public Celebration Permit: Mayor Gandy called for a motion. Commissioner Butcher so moved to consider approval of Lea County Community Foundation for the Arts Alcohol and Gaming Public Celebration Permit; Commissioner Bengé second. City Manager Williams informed Commissioners of approval of alcohol and gaming public celebration permit to allow Cottonwood Winery to serve wine at the Lea Community Foundation for the Arts fundraising gala at the Lea Theater on May 16, 2015. There being no further discussion, a roll call was taken: Commissioner Butcher – Yes, and Commissioner Bengé – Yes, and Mayor Gandy – Yes. Motion was approved.

Consider Approval of Accounts Payable: Mayor Gandy called for a motion. Commissioner Bengé so moved to approve the accounts payable; Commissioner Butcher second. There being no further discussion, a roll call was taken: Commissioner Bengé – Yes, Commissioner Butcher – Yes, and Mayor Gandy - Yes. Motion was approved.

PUBLIC COMMENT: None

CLOSED SESSION:

At 6:26 p.m., Commissioner Bengé moved to adjourn Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978, Subsection H-8-regarding the purchase, acquisition or disposition of real property or water rights and Subsection H-7 regarding pending litigation. Commissioner Butcher seconded and a roll call vote was taken: Commissioner Butcher - Yes; Commissioner Bengé - Yes; and Mayor Gandy - Yes.

At 6:55 p.m., Commissioner Bengé so moved to adjourn Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Butcher seconded and a roll call vote was taken: Commissioner Bengé - Yes; Commissioner Butcher - Yes; and Mayor Gandy - Yes.

OPEN SESSION:

Consider Award of RFP 030315: Sale of Real Property – 5.00 acre Tract located on Highway 18: Mayor Gandy called for a motion. Commissioner Bengé so moved to table consideration of award of RFP 030315: Sale of Real Property – 5.00 acre Tract located on Highway 18 and re-announce so proper formality can be observed; Commissioner Butcher second. There being no further discussion, a roll call was taken: Commissioner Butcher – Yes, Commissioner Bengé – Yes, and Mayor Gandy - Yes. Motion was approved. Commissioner Bengé explained decision to table proposal because of irregularities of wrong time and keeping with auditors proper procedures; next meeting bid will be considered.

ADJOURNMENT:

There being no further business the meeting adjourned at 6:57 p.m.

APPROVED: _____
SCOTTY GANDY, MAYOR

ATTEST: _____
CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: April 13, 2015

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: CGI Community Video Program
DEPARTMENT: Executive
SUBMITTED BY: Jared Cobb, Assistant City Manager
DATE SUBMITTED: April 6, 2015

STAFF SUMMARY:

As mentioned during staff reports at the March 23, 2015 Commission Meeting, staff are requesting input from Commission to pursue an agreement with CGI Communications to produce up to 4 videos highlighting our community. This service is provided at no cost to the City, with the only obligations being that we provide a letter of introduction for the program, assist with content and script development, display graphics and links on the City website, and grant CGI full and exclusive rights for streaming video of the content they produce.

This program is endorsed by the National League of Cities. Examples of the type of video that can be produced through this process can be found at:

http://www.cgicompany.com/the_process/mayors/index.php

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Direction to staff to proceed with agreement process.

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: April 6, 2015

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Keep Lovington Beautiful Campaign and Committee
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 6, 2015

STAFF SUMMARY:

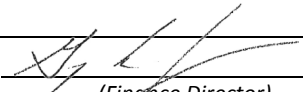
City staff have been identifying a means to improve the look of our community and are in the process of implementing a Keep Lovington Beautiful Campaign. This program will follow the model set by the Keep America Beautiful organization. It will include coordinated training and year round cleanup/beautification efforts which will be citizen lead.

City staff have identified Elaine Vigil as the program chair. Mrs. Vigil is hard at work recruiting other core committee members as part of the affiliation process. There will be a one time application fee, which will pay for the training of staff and committee members as well as a low annual fee to maintain affiliation.

Staff desire to discuss the process with Commission and solicit additional Committee member names prior to affiliation.

FISCAL IMPACT:

REVIEWED BY:


(Finance Director)

Initial application fee: \$2,000

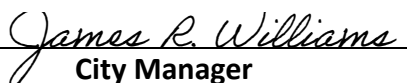
Annual Affiliate Fee: \$100

ATTACHMENTS:

RECOMMENDATION:

Discussion only.

Department Head


City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Proclamation 201504 - Ross Black Day
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 6, 2015

STAFF SUMMARY:

The NMJC will be dedicating the new track field at their campus on April 18, 2015 at 9:00 a.m. They have requested the City Commission adopt a Proclamation, to be presented during the field dedication, designating April 18 at Ross Black Day.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Proclamation 201504

RECOMMENDATION:

Adoption of Proclamation 201504

Department Head

James R. Williams

City Manager



Proclamation

201504

Ross Black Day

WHEREAS, *Ross Black is a former Superintendent for the Lovington Municipal School System; and*

WHEREAS, *Ross Black was honored as the New Mexico School Administrator of the Year in 1987, and was inducted into the New Mexico Activities Association Hall of Fame in 1991;*

WHEREAS, *Ross Black was the first athletic director, first head track coach, and first head men's basketball coach for New Mexico Junior College; and*

WHEREAS, *Ross Black produced several New Mexico Junior College national championship teams, several National Junior College Athletic Association athletes, and a nationally recognized physical education department; and*

WHEREAS, *Ross Black, a native of Lea County and citizen of Lovington, inspired leadership, creativeness and hard work to the youth of Lovington; was revered and respected by the athletes he coached; feared and respected by the coaches he coaches against; admired, loved and respected by his family, his peers, elected officials, the NMJC staff and a host of students.*

NOW, THEREFORE, *I, Scotty Gandy, Mayor of Lovington, New Mexico do hereby proclaim April 18, 2015 as*

"Ross Black Day"

throughout the City of Lovington

Attest:

*Done at the City Commission Meeting this
13th day of April, 2015*

*Carol Ann Hogue
City Clerk*

*Scotty Gandy
Mayor*

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2015-28: NMAAA Contract Amendment
DEPARTMENT: Senior Citizens Center
SUBMITTED BY: Norma Vejl, Director
DATE SUBMITTED: April 6, 2015

STAFF SUMMARY:

The Senior Citizens Center has received a contract amendment which will increase to total contract amount for congregate and home delivered meals that we receive from the Non-Metro Area Agency on Aging.

FISCAL IMPACT:

Increase of \$3,000.

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Resolution 2015-28
Contract Amendment 1
Grant Award Notification

RECOMMENDATION:

Motion to adopt Resolution 2015-28

Department Head

James R. Williams

City Manager

RESOLUTION NO. 2015-28

WHEREAS, the City of Lovington has determined that there is a need to provide services for senior citizens; and

WHEREAS, the Non-Metro Area Agency on Aging has provided Contract Amendment . Number 1 and Notification of Grant Awards for Fiscal year 2014/2015; and

WHEREAS, the purpose of the amendment is to increase Federal and/or State funds as a result of Mid-Year Reviews, which is a one-time incentive for exceeding performance foals in congregate and/or home delivered meals.

NOW, THEREFORE, BE IT RESOLVED, that James Williams and Norma Vejlil are authorized to sign Amendment No. 1 of the Direct Purchase of Services Agreement and the Award of Grant Notification with the Non-Metro Area Agency on Aging to increase the contract amount by three thousand (\$3,000) dollars.

DONE THIS 13th DAY OF APRIL, 2015 at

City of Lovington
New Mexico

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

**North Central New Mexico Economic Development District
Non-Metro Area Agency on Aging**

**DIRECT PURCHASE OF SERVICES
VENDOR AGREEMENT
AMENDMENT NO. 1**

This Amendment is made and entered into this 1st day of March, 2015, by and between the North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging hereinafter referred to as the "Agency" and City of Lovington, hereinafter referred to as the "Contractor".

1. Purpose of Amendment. The purpose of the Amendment is to:

Revise the contract amount from (\$166,748) to (\$169,748) thereby *increasing* the total dollar amount by (\$3,000).

2. Changes to Contract. The following changes are amendments to the contract:

- A. Paragraph I.B. Payment for Services is amended to read: For the services by the Agency to be satisfactorily provided by Vendor hereunder, the Agency shall pay the vendor during the Term an aggregate amount, not to exceed **(\$169,748)** said aggregate amount to be derived from the following sources, when units are met.

1. (\$12,985) from Title III-B of the OAA;
2. (\$0) from Title III-C1 of the OAA;
3. (\$10,470) from Title III-C2 of the OAA;
4. (\$0) from Title III-D of the OAA;
5. (\$0) from Title III-E of the OAA; and
6. (\$146,293) from the NMGAA-State/HB-2.

B. Paragraph I.C. Services and Reimbursement Methodology is amended to read:

Service	Total Unit Cost	Federal & State Negotiated Unit Costs	Units	Persons
Congregate Meals	\$ 9.94956	\$ 5.92788	9,595	150
Home Delivered Meals	\$11.67660	\$ 7.78203	9,561	40
Transportation	\$ 9.62537	\$4.69098	8,200	60
Chore Services				
Homemaker/Housekeeping				

- All other clauses in the original Agreement will remain unchanged and together with this Agreement constitute the entire Agreement between the Contractor and NCNMEDD, Non-Metro AAA.
- For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective July 1, 2014.

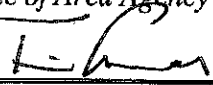
City of Lovington
Legal Name of Vendor/Contractor

Signature

Printed/Typed Name of Signatory

Date

NCNMEDD Non-Metro Area Agency on Aging
Name of Area Agency on Aging



Signature

Tim Armer, Executive Director
Printed/Typed Name of Signatory

3/17/15

Date

NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT
 NON-METRO AREA AGENCY ON AGING
 NOTIFICATION OF GRANT AWARD (NGA)

GRANTEE: City of Lovington		APPROVED BUDGET PERIOD			Grant/Action		NGA DATE
ADDRESS:		FROM: 7/1/2014			New/Cont:	X	3.18.2015
PHONE:		TO: 6/30/2015			Revision:		Amend #1
					BAR:		1x Incentive
					Other:		
DESCRIPTION	FEDERAL	STATE	LOCAL	Fundraising-Foundations	PROJ. INC.	TOTAL	
Title IIIB Access	\$ 12,985	\$ 25,481	\$ 40,262	\$ -	\$ 200	\$ 78,928	
In-Home	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Community All Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal	\$ 12,985	\$ 25,481	\$ 40,262	\$ -	\$ 200	\$ 78,928	
Title IIIC1 Meal Costs	\$ -	\$ 56,878	\$ 17,924	\$ -	\$ 20,664	\$ 95,466	
Subtotal	\$ -	\$ 56,878	\$ 17,924	\$ -	\$ 20,664	\$ 95,466	
Title IIIC2 Meal Costs	\$ 10,470	\$ 63,934	\$ 34,788	\$ -	\$ 2,448	\$ 111,640	
SubTotal	\$ 10,470	\$ 63,934	\$ 34,788	\$ -	\$ 2,448	\$ 111,640	
Title IIID Health Promotion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Title IIIE Care Giver Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
DEMONSTRATON GRANT							
ALZHEIMER Respite Care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ALL STATE OTHER							
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUB TOTALS							
Title IIIB	\$ 12,985	\$ 25,481	\$ 40,262	\$ -	\$ 200	\$ 78,928	
Title IIIC1	\$ -	\$ 56,878	\$ 17,924	\$ -	\$ 20,664	\$ 95,466	
Title IIIC2	\$ 10,470	\$ 63,934	\$ 34,788	\$ -	\$ 2,448	\$ 111,640	
Title IIID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Title IIIE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Alzheimer Respite Care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
All State Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
GRAND TOTAL	\$ 23,455	\$ 146,293	\$ 92,974	\$ -	\$ 23,312	\$ 286,034	
COMPUTATION OF GRANT							
1. Estimated Total Cost.....	\$	286,034	8. Federal/State Shares will be comprised of:				
2. LESS Anticipated Proj. Inc.	\$	23,312	a. Federal/State				
3. Estimated Net Cost.....	\$	262,722	grant unearned				
			in previous project year(s)				
			FY 20 __ Federal State				
4. Non-federal and Non-state Share of Net Cost.....			b. Carry Over				
5. Proj. Inc. (Used as Match).....	\$	23,312	FY 20 __ Federal State				
6. Federal Share of Net Cost.....	\$	23,455					
7. State Share of Net Cost.....	\$	146,293	c. New Obligational				
			Authority Herein Awarded				
			FY- Federal State \$ 3,000				
			\$ -				

NOTIFICATION OF GRANT AWARD


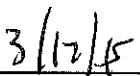
REMARKS: In addition to the conditions contained in the agreement on the application form, the conditions below apply to this grant:

- 1. Unless revised, the amount of lines 6 and 7 (Computation of Grant) will constitute a ceiling for federal and/or state participation in the approved cost.
- 2. The federal and/or state share of the project cost is earned only when the cost is accrued and the non-federal and/or non- state share of the cost has been contributed. Receipt of federal and/or state funds (either through advance or reimbursement) does not constitute earning of these funds.
- 3. If the actual net cost is less than the amount on line 3 (Computation of Grant) the non-federal and/or non- state share, the federal share and the state share will meet the percentages indicated on Page 1 of the NGA.
- 4. As shown in the Computation of Grant (assuming satisfactory progress, adequate justification and the availability of funds), the federal and state shares shall meet the amounts shown on lines 6 and 7 of the estimated net project cost shown on line 3.
- 5. Funds herein awarded will remain available during the length of the project period; however, state and/or federal funds are dependent upon availability.
- 6. Programs must meet the units of services projected to be reimbursed or submit an amended plan detailing reasons why approved units are not being met which must be approved by the NCNMEDD Area Agency on Aging.

THE GRANTEE ORGANIZATION IS RESPONSIBLE FOR RETAINING RECORDS OF ALL FEDERAL AND/OR STATE ACCOUNTS AS FOLLOWS:

All accounting records are to be kept in accordance with federal and state policy and readily available for examination by Area Agency personnel or other federal and/or state officials authorized to examine any or all financial and programmatic records. Such records shall be retained in accordance with the following:

- 1. Keep adequate and complete financial records, and to report promptly and fully to the Area Agency.
- 2. If a federal and/or state audit has not been made within three (3) years after project termination, project records may then be destroyed, on approval of the Agency.
- 3. In all cases, an over-riding requirement exists to retain records until resolution of any audit questions relating to individual grants.
- 4. Non-federal resources must be contributed equally to the percentage of the non-federal share of actual net costs for a project year. If a Grantee reports federal and/or state cash received but unearned on the final project report for a project year, the Grantee then owes the Area Agency this amount. This amount may constitute a cash advance on any funds awarded to the Grantee by the Area Agency for the following project year.
- 5. The disposition of unearned portions of federal and/or state funds at the end of the project year shall be made in accordance with current state policies.
- 6. Unearned federal and/or state cash at the time the project is terminated shall be returned in full to the Area Agency.
- 7. All obligations will be liquidated within 30 days after the end of the project year and before final program and financial reports are submitted.
- 8. Inventory of project equipment will be maintained and submitted as requested.
- 9. Project records will preserved and kept available to federal and state auditors at the primary offices of the Grantee.

Signature of NCNMEDD Non-Metro Area Agency on Aging Authorizing Official: 	We, the undersigned officers of the Grantee organization, certify that we are in agreement with the terms and conditions of this award.
	Date:
Tim Armer Executive Director	Date:

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2015-29
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 7, 2015

STAFF SUMMARY:

Resolution 2015-29 will authorize the City Clerk to publish the Notice of Intent to adopt Ordinance 534 that will allow the City to issue and sell Hold Harmless GRT Bonds in the amount of \$3,500,000. The Ordinance will be presented to Commission for final approval on May 11, 2015.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Resolution 2015-29
Notice of Intent

RECOMMENDATION:

Motion to approve Resolution 2015-29

Department Head

James R. Williams

City Manager

RESOLUTION NO. 2015-29

WHEREAS, the City of Lovington has established the Capital Improvement Fund; and

WHEREAS, the City Commission intends to adopt Ordinance No. 534 which will authorize the issuance and sale of Hold Harmless Gross Receipts Tax Revenue Bonds.

NOW, THEREFORE, BE IT RESOLVED, that the Lovington City Commission directs the City Clerk to advertise the "Notice of Intent to Adopt Gross Receipts Tax Revenue Bond Ordinance."

DONE THIS 13th DAY OF APRIL, 2015 at

City of Lovington
New Mexico

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

CITY OF LOVINGTON, NEW MEXICO

**NOTICE OF INTENT TO ADOPT GROSS RECEIPTS TAX
REVENUE BOND ORDINANCE**

Notice is hereby given of the title and general subject matter contained in an ordinance which the Board of City of Lovington Commissioners of City of Lovington, New Mexico, the governing body of the City of Lovington, intends to adopt at a regular meeting on May 11, 2015 at the hour of 5:30 p.m. at the Commission Chambers, 214 S. Love, Lovington, NM 88260, relating to the authorization, issuance and sale by City of Lovington, New Mexico of its gross receipts tax revenue bonds.

The title of the Ordinance is:

**CITY OF LOVINGTON, NEW MEXICO
ORDINANCE NO. 534**

AUTHORIZING THE ISSUANCE AND SALE OF CITY OF LOVINGTON, NEW MEXICO HOLD HARMLESS GROSS RECEIPTS TAX REVENUE BONDS, IN ONE OR MORE TAX EXEMPT OR TAXABLE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000 (THE "BONDS") FOR THE PURPOSES OF REPLACEMENT, REPAIR, PURCHASE, OR CONSTRUCTION OF ITEMS IDENTIFIED IN THE CITY'S CAPITAL IMPROVEMENT PLAN AS AMENDED; ALL WITHIN THE CITY OF LOVINGTON; PROVIDING FOR THE FORM, EXECUTION AND OTHER DETAILS CONCERNING THE BONDS, THE FUNDS APPERTAINING THERETO; PROVIDING FOR THE PAYMENT OF THE COSTS OF ISSUANCE OF THE BONDS; APPROVING DISCLOSURE AND OTHER DOCUMENTS RELATING TO THE BONDS; AND RATIFYING ACTION PREVIOUSLY TAKEN IN CONNECTION THEREWITH.

A general summary of the ordinance is contained in its title. Complete copies of the proposed ordinance will be on file and available for inspection at the offices of the City of Lovington Clerk during regular business hours.

Dated this 13th day of April, 2015.

CITY OF LOVINGTON, NEW MEXICO

By: /s/ Carol Ann Hogue
City of Lovington Clerk

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



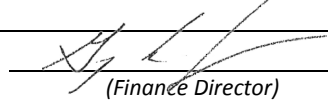
TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2015-30
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 7, 2015

STAFF SUMMARY:

Resolution 2015-30 will allow for the reimbursement to the General Fund from the proceeds of the HHGRT Revenue Bond proceeds to the costs associated with Phase I of the Chaparral Park Irrigation system.

FISCAL IMPACT:

REVIEWED BY: 
(Finance Director)

\$357,372.50 reimbursement to the Capital Improvement Fund (Fund 301). plus NM GRT


ATTACHMENTS:

Resolution 2015-30

RECOMMENDATION:

Motion to approve Resolution 2015-30

Department Head


City Manager

City of Lovington, New Mexico

RESOLUTION NO. 2015-30

A RESOLUTION AUTHORIZING REIMBURSEMENT FROM GROSS RECEIPTS REVENUE BOND PROCEEDS FOR CAPITAL EXPENDITURES PAID FROM THE CAPITAL IMPROVEMENT FUND.

WHEREAS, the City of Lovington, New Mexico (the "City") made certain capital improvements the costs of which were paid from the City's Capital Improvement Fund (301) (the "Expenditures"); and

WHEREAS, the City intends to reimburse the Capital Improvement Fund (301) for the Expenditures from its Gross Receipts Tax Revenues Bonds, Series 2015, in the principal amount of \$3,500,000, to be issued in June, 2015 (the "Bonds");

NOW, THEREFORE, BE IT RESOLVED, by the City Commission, the governing body of the City:

1. *General Fund Reimbursement.* The City's Capital Improvement Fund (301) upon issuance of the Bonds, will be reimbursed the amount of \$357,372.50 plus New Mexico GRT.
2. *Tax Matters.* This Resolution is adopted within sixty (60) days of incurring the Expenditures. The Capital Improvement Fund (301) will be reimbursed within eighteen (18) months of incurring the Expenditures.
3. *Severability Clause.* If any section, paragraph, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall no affect any of the remaining provisions of this Resolution.
4. *Effective Date.* Upon due adoption of this Resolution, it shall be recorded in the City's records and shall be in full force and effect in accordance with law.

PASSED, ADOPTED, AND APPROVED THIS 13th DAY OF APRIL, 2015.

City of Lovington
New Mexico

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2015-31
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 7, 2015

STAFF SUMMARY:

Resolution 2015-31 authorizes the City Manager to execute the Fiduciary Services Agreement with George K. Baum & Company in order to proceed with the issuance and sale of the Hold Harmless Revenue Bonds.

FISCAL IMPACT:

\$27,662.40

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Resolution 2015-31
Fiduciary Services Agreement

RECOMMENDATION:

Motion to approve Resolution 2015-31.

Department Head

James R. Williams

City Manager

RESOLUTION 2015-31

WHEREAS, the City of Lovington is considering Ordinance No. 534 that will allow for the issuance and sale of Hold Harmless Gross Receipts Tax Revenue Bonds; and

WHEREAS, the City has deemed it in its best interests to engage and retain George K. Baum & Company to provide advisory services and assistance in the issuance of the bonds.

NOW, THEREFORE, BE IT RESOLVED, that the Lovington City Commission authorizes the City Manager to execute the "Fiduciary Engagement Agreement" with George K. Baum & Company, attached hereto for reference, on behalf of the City of Lovington.

PASSED, ADOPTED, AND APPROVED THIS 13th DAY OF APRIL, 2015.

City of Lovington
New Mexico

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

FIDUCIARY ENGAGEMENT AGREEMENT

This Fiduciary Engagement Agreement (“Agreement”) is made this 13th day of April, 2015, by and between the City of Lovington, New Mexico (“Issuer”), and **GEORGE K. BAUM & COMPANY**, located at One Park Square, 6501 Americas Parkway, NE Suite 510, Albuquerque, New Mexico 87110 (“GKB”).

PURPOSE: The Issuer deems it in its best interest to engage and retain GKB, an independent registered municipal advisor firm, to provide certain advisory services to the Issuer, including but not limited to the preparation of supporting data, bond market information, assistance in obtaining bond ratings, and assistance in investor negotiations, regarding various Issuer projects (“Projects”) which may result from time to time in the issuance of bonds, notes, refunding bonds and/or the use of other financial instruments (“Transactions”).

CONSIDERATION: Consideration for this Agreement includes the services, compensation, and mutual exchange of promises of the parties specified herein.

SPECIFIC PROVISIONS

The provisions of the above “Purpose” section shall be material and binding to this Agreement.

1. **GKB’s Obligations.** GKB shall provide the Issuer with advisory services for or related to the Transactions, including the analysis of the cost and benefits relative to financing Projects, and:
 - A. Work with the Issuer, and others as directed by the Issuer, concerning the legal and financial issues associated with any Transactions;
 - B. Attend meetings and be available to the Issuer, and its other agents, for consultation and conference at times and places mutually agreed upon;
 - C. Assist the Issuer in the preparation, coordination and distribution of printed matter for or related to any Transactions, including circulars, press releases, special mailings, etc., in order to acquaint the Issuer’s population with the benefits and financial considerations of any Transactions;
 - D. Prepare financial information and schedules necessary to acquaint the Issuer with the benefits of the various forms of debt financing for any Transactions;
 - E. Assist in the preparation of a credit presentation for bond rating agencies and bond insurance companies, if any;
 - F. Assist in the collection and preparation of the documents necessary to accomplish any Transactions including any related contracts and agreements or documents related to offering securities either for purchase or sale, all of which shall be appropriately executed and satisfactory to the Issuer;

- G. Arrange for closing and delivery of the any bonds;
 - H. It is expressly understood and agreed that this Agreement does not intend, and is not under any circumstances to be construed as requiring GKB to perform services which may constitute the practice of law. GKB is employed in an expert financial capacity only;
 - I. It is expressly understood and agreed that, under this Agreement, GKB is acting as an advisor or fiduciary to the Issuer for or related to any Transactions;
 - J. It is expressly understood and agreed that GKB will not limit its work to the steps outlined, but will extend its services as necessary to ensure that all appropriate advice for or related to any Transactions is provided to the Issuer in a professional and satisfactory manner.
2. **Issuer's Obligations.** The Issuer's obligations shall include the following:
- A. Retain GKB as its advisor for and related to any Transactions;
 - B. Cooperate with GKB in the proper development of any Transactions and provide all pertinent information needed to allow GKB to provide the Issuer with informed advice, and to support any desired Transactions on behalf of the Issuer;
 - C. Employ a nationally recognized firm of bond attorneys and utilize the services of the Issuer's attorney;
 - D. Pay for all costs of legal advice, printed matter, advertising, bond ratings, bond insurance premium, required audits and other professional services;
 - E. Pay GKB pursuant to the accepted proposal dated 03-09-2015 a minimum advisory fee of \$16,000, at the time of the completion of each of any of the Transactions and an annual fee not to exceed \$7,500 for other ongoing services to the Issuer not related to Transactions including continuing disclosure reporting and market & debt reports.
3. **Term.** The term of this Agreement shall commence on April 13th, 2015, and shall expire on April 13th, 2019, except as terminated earlier pursuant to the provisions below.
4. **Termination.** Either party shall have the right to terminate this Agreement in full for any reason by providing written notice to the other party at least thirty (30) days prior to the stated termination date. In addition, the Issuer shall provide written notice to GKB of any violation or default of the terms of this Agreement and GKB shall have thirty (30) days to cure such default. If GKB is not able to cure the default to the Issuer's satisfaction by the end of such cure period, the Issuer thereafter shall have the right to immediately terminate this Agreement. At the termination of this Agreement, in any such manner, the Issuer shall pay GKB such compensation earned to the date of such termination, which payment shall be in full satisfaction of all claims against the Issuer under this Agreement.

5. **Execution.** This Agreement may be executed in multiple counterparts and together such counterparts will be deemed an original.

IN WITNESS WHEREOF, the parties here have executed this Agreement the day and year first above written.

AGREED TO AND ACCEPTED:

GEORGE K. BAUM & COMPANY

By: _____

Printed Name: _____

Title: _____

THE CITY OF LOVINGTON, NEW MEXICO

By: _____

Printed Name: _____

Title: _____

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2015-32
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 7, 2015

STAFF SUMMARY:

Resolution 2015-32 authorizes the City Manager to sign the engagement letter to the Hughes Law firm that will be providing Bond Counsel services on behalf of the City of Lovington. This firm was recommended by our financial advisor George K. Baum & Company and the associated costs are factored into the Bond proceeds.

FISCAL IMPACT:

Approximately \$27,000

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Resolution 2015-32
Engagement Letter

RECOMMENDATION:

Motion to approve Resolution 2015-32

Department Head

James R. Williams

City Manager

RESOLUTION 2015-32

WHEREAS, the City of Lovington is considering Ordinance No. 534 that will allow for the issuance and sale of Hold Harmless Gross Receipts Tax Revenue Bonds; and

WHEREAS, the City has deemed it in its best interests to engage and retain George K. Baum & Company to provide advisory services and assistance in the issuance of the bonds; and

WHEREAS, George K. Baum & Company has sought quotes for Bond Counsel for these services and recommends engaging Hughes Law, LLC.

NOW, THEREFORE, BE IT RESOLVED, that the Lovington City Commission authorizes the City Manager to sign the engagement letter to Hughes Law, LLC, attached hereto for reference, on behalf of the City of Lovington.

PASSED, ADOPTED, AND APPROVED THIS 13th DAY OF APRIL, 2015.

City of Lovington
New Mexico

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

HUGHES LAW, LLC

Mailing Address

POST OFFICE BOX 1610
ALBUQUERQUE, NEW MEXICO 87103
EMAIL: hsadmin@hugheslawllc.com

20 First Plaza, Ste. 417
Albuquerque, NM 87102
(505) 842-6700

Via U.S. Mail and Electronic mail to jwilliams@lovington.org

April 6, 2015

James R. Williams, City Manager
City of Lovington, New Mexico
214 S. Love
Lovington, NM 88260

RE: HOLD HARMLESS GROSS RECEIPTS TAX REVENUE BONDS

Dear Mr. Williams:

Thank you for the opportunity to work with you and the City on the above. Enclosed is a draft Notice of Intent to Adopt a GRT Revenue Bond Ordinance and a draft reimbursement resolution.

As Bond Counsel, we will:

1. Subject to the completion of proceedings to our satisfaction, render our legal opinion regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, the exclusion of interest on the Bonds in gross income for federal income tax purposes and the exclusion of such interest for New Mexico income tax purposes.
2. Prepare or review the documents necessary or appropriate to the authorization, issuance and delivery of the Bonds, coordinate the authorization and execution of documents, and the enabling legislation.
3. Review legal issues as to the structure of the Bond issue.
4. Draft any necessary public notice and proceedings for any required public hearings with respect to the Bonds.
5. Review those sections of the official statement, limited offering memorandum or other form of offering or disclosure document, if any, to be disseminated in connection with the sale of the Bonds involving the Issuer.
6. Assist the Issuer in presenting information relating to the structure and legality of the Bonds to bond rating organizations and providers of credit enhancement, if required.

The opinion will be executed and delivered by us in written form on the date the Bonds are

exchanged for their purchase price (the "Closing") and will be based on facts and law existing as of its date. Upon delivery of the opinion, our responsibilities as bond counsel will be concluded with respect to this financing.

In rendering the opinion, we will rely upon representations of the Issuer set forth in the financing documents, the certified proceedings, and other certifications of public officials, and other persons (including certifications as to the use of Bond proceeds and various tax matters) without undertaking to verify the same by independent investigation.

We will not review the financial condition of the Issuer, or the adequacy of the security provided to Bond owners, and we will express no opinion relating thereto.

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the financing, and (iv) the responsibilities we assume, our total fee as bond counsel will be \$13,500, plus New Mexico gross receipts tax. In addition, we will be reimbursed for all out-of-pocket expenses, including travel, photocopying, deliveries, long distance telephone charges, filing fees, and other necessary office disbursements.

If for any reason the financing is not consummated, we will not be compensated except for out-of-pocket expenses and tax.

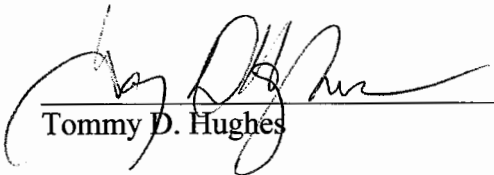
If the terms are satisfactory, please sign and email a copy of this letter to us.

We look forward to working with you.

Very truly yours,

HUGHES LAW, LLC

By:


Tommy D. Hughes

Accepted:

James R. Williams

cc: Brad Angst, GK Baum

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2015-33
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 7, 2015

STAFF SUMMARY:

Resolution 2015-33 will authorize the City Manager to execute an agreement with the NM Department of Cultural Fairs for a GO Bond distribution for library enhancements.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

\$22,522.77 in funding will be received upon the successful sale of State general obligation bonds.

ATTACHMENTS:

Resolution 2015-33
Award Letter

RECOMMENDATION:

Motion to approve Resolution 2015-33

Department Head

James R. Williams

City Manager

RESOLUTION NO. 2015-33

WHEREAS, the Lovington Public Library provides valuable services to the citizens and visitors of Lovington; and

WHEREAS, the City has received a General Obligation Bond Agreement indicating an allocation of \$22,522.77 to the Lovington Public Library; and

WHEREAS, these funds will be utilized to enhance the Lovington Public Library's resources for all citizens of New Mexico.

NOW, THEREFORE, BE IT RESOLVED that the City Commission directs the City Manager to sign on behalf of the City the Grant Agreement with the New Mexico Department of Cultural Affairs.

PASSED, ADOPTED, AND APPROVED THIS 13th DAY OF APRIL, 2015.

City of Lovington
New Mexico

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

NEW MEXICO  STATE LIBRARY
GARREY CARRUTHERS BUILDING

Tueredia McBride
Lovington Public Library
February 24, 2015

Dear Tueredia,

Please find enclosed two copies of your 2014 General Obligation Bond Agreement; your allocation is \$22522.77. Return the two complete copies, signed with blue ink, to: Development Bureau, New Mexico State Library, 1209 Camino Carlos Rey, Santa Fe, NM 87507.

Please ensure that your community's finance staff receive copies of all GO Bond-related documents. All documents are initially sent to the Library Director.

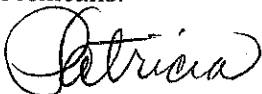
Please note the following:

- These Grant Agreements are being sent to you before the 2014 GO Bonds have been sold. Article I (a) states: "Contingent upon the State of New Mexico's successful sale of general obligation bonds associated with the three million dollars (\$3,000,000), the Grantee's total reimbursements shall not exceed, Twenty Two Thousand Five Hundred Twenty Two Dollars and Seventy Seven Cents (\$22522.77)
- Article III. Notice Provisions and Grantee and Department Designated Representatives – this person should be who should be contacted if there are issues with *this contract*. For routine reimbursements, we will contact the library director and/or the relevant financial staff.
- On the signature page (p. 13), under Grantee, the person who signs must have authority to enter the City of Lovington into contracts.
- Article VIII. Paper Periodic Reports – attached as Exhibit 1, these reports are submitted with each Request for Payment.
- Article IX. Request for Payment Procedures and Deadlines – the Request for Payment form is attached as Exhibit 2. Continue to send in your supporting documentation, i.e., what you purchased and your proof of payment. Notarization is not required for Exhibit 2.
- Please ignore Exhibit 3.

The use of GO Bond funds is governed by NMAC 4.5.8,
<http://www.nmcpr.state.nm.us/nmac/parts/title04/04.005.0008.htm>

More information and frequently asked questions are located on the NMSL website at:
<http://www.nmstatelibrary.org/funding-libraries172>

We look forward to working with you as you use these funds to enhance library resources for New Mexicans.



Patricia Moore
Technology Consultant
NMSL Development Bureau

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: April 13, 2015

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: EDC Cinco de Mayo Beer Garden and Street Closure
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 9, 2015

STAFF SUMMARY:

The Lovington EDC has requested permission to temporarily close Central Street between Main and Love as well as Love Street between Avenue A and Washington on May 9th, 2015. The intent of the closure is to host a Cinco de Mayo Celebration. This event would require closure of the aforementioned streets the evening prior to the celebration and would not open up until after midnight on May 9th.

The EDC has also requested approval of a beer garden in the parking lot between the Lea Theater and Lister Building. They are complying with all State law in regards to the beer garden.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

Unknown

ATTACHMENTS:

Sketch map of event
State Alcohol and Gaming Permit

RECOMMENDATION:

Motion to approve beer garden permit and temporary street closures

Department Head

James R. Williams

City Manager

**ALCOHOL & GAMING DIVISION
PUBLIC CELEBRATION PERMIT APPLICATION WINEGROWER, SMALL BREWER & CRAFT DISTILLER LICENSE HOLDERS**

(60-64-11 / 60-64-26.1 NMSA)
FEES ARE \$10 PER DAY -- Fees are Non-Refundable

LICENSE HOLDER INFORMATION:

Business Name (DBA) Grator's Union Kitchen Owner Name Harry Jessup Liquor License # 03609
 Mailing Address 1600 WYBATE RD City, State & Zip ROBINSON N.H. 88060
 Contact Telephone # 575-3916-0005 Fax # _____ Email Address myardj@88@yahoo.com

EVENT INFORMATION: Celebration type: State Fair _____ County Fair _____ Community Fiesta Cultural/Artistic Performance _____ Athletic _____

Circle those that apply - All Age Event / Wrist Bands and/or Stamps - Beer Garden - Indoor Outdoor Event Begin Time 12pm End Time 12:00 am

Description and Name of Event Cinco de Mayo Celebration Date(s) of Event May 4th Alcohol Service Begin Time 4pm End Time 12pm

Physical Address of Event & Name of Building or Business 1000 E. Central Number of Persons expected to Drink 200

Description of Security Superior Security Services Number of Security 2 Security Contact Name Clinton Agnew Contact Telephone # 505-4916-41022

SPONSOR INFORMATION

Sponsor of Event Loonmghn EOC Contact Name Fredyn Hsguin Contact Telephone # 3916-1417

BUILDING/PROPERTY OWNER APPROVAL

Name (print) _____ Signature _____ Telephone # _____ Date _____

LICENSE HOLDER & SERVER CERTIFICATION: I, Harry Jessup (Licensee) hereby certify that this event is not within 300 Ft. of a church or school unless alcoholic beverages were sold there prior to July 1, 1981 or a waiver is obtained from the local governing body. I further certify that all persons providing the service of alcoholic beverages are server certified and that they are my employees and that ALL the information in this application is true and correct.

NOTE: List of servers including name, server permit # and server expiration date must be attached to permit application.
 Licensee agrees that if any statements or representations herein are found to be false, the director may refuse to issue additional permits.

Licensee Name (print) Harry Jessup Signature [Signature] Date 4/18/15
 All profits derived from the sale of liquor will go only to the licensee.
 NOTARY INFORMATION: Only the owner or authorized person under this license may sign the permit.

Subscribed and Sworn before me this 8th day of April, 2015 Notary Public [Signature] Exp. April 7th 2018

LOCAL GOVERNING BODY APPROVAL

Print Name _____ Title _____ Date _____ Signature _____ Phone _____ Fax _____

ALCOHOL & GAMING DIVISION USE ONLY

Approved by: _____ Date _____ Permit Number _____
 Attachments: 1) Floor plan - (Pictures) 2) Fees per day (listed on top of page) 3) Server information list

Court House

Central Ave

IDS

Love Street

Boards / Entertainment

Theater

Beer Garden

Lister Bldg

Museum

Love Street

Jumpers

Museum

Old Detention Ctr

Food vendors

Craft Vendors

Food / Craft Vendors



CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Award of RFP 031015: Theater Digital Conversion
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 9, 2015

STAFF SUMMARY:

RFP's for the Lea Theater Digital Conversion were received on April 7, 2015 at 5:30 p.m. Two responses were received and staff have reviewed each proposal.

Proposals were received from Sonic Systems and Professional Business Systems. The proposal from Sonic was incomplete due to missing required documentation as well as information requested in the RFP document. The response from PBS was reviewed but it was determined the project cost was too far outside of the original project budget.

Staff are recommending rejection of both responses and be given direction to re-advertise the RFP

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

State Funding Available: \$100,000

Sonic Systems: \$112,037.67

PBS : \$192,686

ATTACHMENTS:

None

RECOMMENDATION:

Motion to reject both proposals and direct staff to re-advertise RFP.

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Lodgers Tax Funding
DEPARTMENT: Lodgers Tax Board
SUBMITTED BY:
DATE SUBMITTED: April 6, 2015

STAFF SUMMARY:

The Lodgers Tax Board convened on March 30, 2015 for their regular quarterly meeting. The attached reflects their funding recommendations for activities to be held April 1, 2015 - June 30, 2015.

It was recommended that regardless of the size of the request by each entity that prior to utilizing the funding formula a maximum of 20% of the available anticipated funding be used as a request cap. Utilizing this method, as well as eliminating one project as it does not draw individuals to Lovington, distributed funds to projects more consistently with the recommendations of the members of the board.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

\$11,547.65 from Lodgers Tax Fund.

ATTACHMENTS:

March 30, 2015 Recommendations

RECOMMENDATION:

Motion to approve Lodgers Tax Funding Recommendations

Department Head

James R. Williams

City Manager

**Lodgers Tax Recommendations
September 30, 2014**

Funding Quarter: April 1, 2015 - June 30, 2015

Estimated Funding Available:	\$ 18,547.65
Dedicated Chamber Funding:	\$ 3,000.00
Adjusted Estimated Funding:	\$ 15,547.65
Funding Cap:	\$ 11,547.65
Estimated Remaining:	\$ 4,000.00

	Project	Organization	Funding Request	Evaluation Average	Percentage Weight	Potential Funding	Recommended Funding	Maximum Recommended Funding
1	HPJRA Rodeo Weekend	High Plains Junior Rodeo Association	\$ 2,309.00	42.80	61.14%	1,411.79	\$ 1,095.00	1,095.00
2	Chamber Classic Barrel Race	Lovington Chamber of Commerce	\$ 2,309.00	44.00	62.86%	1,451.37	\$ 1,125.70	1,125.70
3	Party in the Park	Lovington Chamber of Commerce	\$ 2,050.00	39.60	56.57%	1,159.71	\$ 899.49	899.49
4	Museum Advertising	Lea County Museum	\$ 481.28	33.60	48.00%	231.01	\$ 179.18	179.18
5	Museum Art Show Openings	Lea County Museum	\$ 2,309.00	32.60	46.57%	1,075.33	\$ 834.04	834.04
6	Museum Spring Concerts and Open Mic	Lea County Museum	\$ 2,309.00	36.20	51.71%	1,194.08	\$ 926.14	926.14
7	NM-TX Challenge Marathon	Lea County Museum	\$ 2,309.00	44.60	63.71%	1,471.16	\$ 1,141.05	1,141.05
8	EDC Cinco de Mayo Celebration	Lovington EDC	\$ 2,309.00	36.60	52.29%	1,207.28	\$ 936.38	936.38
9	Beautification Day	Lovington MainStreet	\$ -	31.60	45.14%	-	\$ -	-
10	Smokin' On the Plaza	Lovington MainStreet	\$ 2,309.00	50.20	71.71%	1,655.88	\$ 1,284.32	1,284.32
11	Summer Concert Series	Lovington MainStreet	\$ 2,309.00	46.80	66.86%	1,543.73	\$ 1,197.33	1,197.33
12	Farmers Market	Lovington Downtown Farmers Market	\$ 2,309.00	30.80	44.00%	1,015.96	\$ 787.99	787.99
13	Lights Camera Action Gala Event	Lea Community Foundation for the Arts	\$ 2,309.00	44.60	63.71%	1,471.16	\$ 1,141.05	1,141.05
			\$ 25,621.28			\$ 14,888.48	\$ 11,547.65	\$ 11,547.65

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Accounts Payable
DEPARTMENT: Finance
SUBMITTED BY: Gary L. Chapman, Finance Director
DATE SUBMITTED: April 9, 2015

STAFF SUMMARY:

The Finance Department has prepared the Accounts Payable for your review and approval.

FISCAL IMPACT:

See accounts payable detail

REVIEWED BY: _____

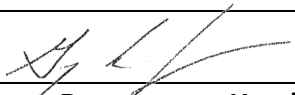

(Finance Director)

ATTACHMENTS:

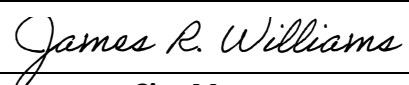
General Fund Accounts Payable
Utilities Fund Accounts Payable

RECOMMENDATION:

Motion to approve accounts payable.



Department Head



City Manager

City of Lovington (New)
Summary A/P Ledger - A/P Summary CCMeeting - General
From 4/1/2015 Through 4/30/2015

101 - General Fund

Vendor Name	Dept Code	Current Balance
4River Equipment		3,441.04
A-Tech Air Cond. & Heating		8,228.56
AlSCO		425.81
American Medical Group, Inc		1,907.68
Apache Sales, Inc.		41.72
Arreola Chiropractic Center		70.00
Austin Geo-Logic		2,371.50
Blaine Industrial Supply		1,003.70
Bob's Thriftway		454.62
Bound Tree Medical, LLC		159.69
Bruce's Pest Control/Metal Co.		235.69
C & S Motor Parts Co.		374.97
Cactus Junction		140.00
Certified Air Cond. & Appliance		315.43
Certified Laboratories		6,026.81
Comp-Ray, Inc		69.43
Constructors, Inc		1,246.72
Copies, Inc.		512.23
Cowboys Corner		61.95
Deans, Inc		65.95
Farmer Brothers Company		135.71
Federal Express Services		52.05
Forrest Tire Co.		1,122.82
Galls/Quartermaster		1,840.64
Gebo Credit Corporation		1,014.36
Gempler's, Inc		906.00
General Welding Supply		125.50
H & K Pest Control Co.		471.92
Higginbotham-Bartlett Co.		5,599.16
Hobbs News-Sun		69.94

City of Lovington (New)
Summary A/P Ledger - A/P Summary CMeeting - General
From 4/1/2015 Through 4/30/2015

Hospital Services Corporation		68.11
J & M Displays		4,500.00
Jay's Inc.		6,833.13
KLEA Radio		99.00
Lovington Auto Supply		470.66
Lovington Leader		758.22
Lovington Tire Service		262.21
Lovington Veterinary		1,150.00
Lovington Veterinary	9999	25.00
Marshall Furniture		664.00
Master Plumbers		2,355.07
Master Printers		2,014.50
New Mexico Jr. College		525.00
New Mexico Municipal League		370.00
P & D Petroleum, Inc		14,722.12
Parker Sports		3,900.00
Patriot Pipe & Supply LTD		152.58
Penguin Management, Inc.		45.00
R & M Sign Design		85.00
Reid Insurance Group, Inc.		70.00
Robert's Anesthesia Repair LLC		468.65
Roberts Oil & Lube		936.05
Staples Advantage		843.00
Strong Electric		4,351.70
Structural Technology, Inc.		732.60
Sunbelt Pools, Inc.		2,198.20
SWAT, LLC		1,166.38
SYSCO West Texas, Inc.		505.26
Tom's Plumbing		450.45
Tom's Sharp Shop		289.85
Travelers		1,312.26
U S Food Service		683.06

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeeting - General
 From 4/1/2015 Through 4/30/2015

Unifirst Corp.	300.31
Valentine Auto Service	1,164.18
Watermaster Irrigation Supply	475.00
X Cel Trailers	<u>3,950.00</u>

Report Balance	<u>97,388.15</u>
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Payee	Transaction Description	Check Amount
AT&T Mobility	Gen-Cellular Phone Bill Feb 2015	1,934.78
C E S	Streets-9th Streets Reconstruction 100%	2,244.37
Chevron USA, Inc. Deluxe	Gen-Fuel Card Finance- Green/Yellow Checks	85.47 1,438.37
Dept. of Public Safety	Vet/Animal Control-Records Checks	15.00
Heidel, Samberson, Newell ,Cox	Finance- Attorney Fees 10/31/14 to 03/05/15	16,298.06
Hobbs News-Sun	Lodgers Tax- Advert Farmer Markets 3/1/15	240.00
Hobbs News-Sun	Lodgers Tax- Advert Farmers Market 2/19/15	50.00

City of Lovington (New)
Summary A/P Ledger - A/P Summary CMeeting - General
From 4/1/2015 Through 4/30/2015

Jim D Koontz & Associates	Reroofing for Youth Center & Museum Complex- Design	6,799.13
Jim Trujillo	Judicial- Alternate Judge Feb 2015	192.37
Jim Trujillo	Judicial- Alternate Judge Mar 2015	320.62
John's Carpet Barn	Police-Fire- Removal, disposal and install carpet in EOC Base	4,580.39
John's Carpet Barn	Animal Control- 2nd half Payment for Carpet in Office	1,861.21
Larry Mahan's Paint & Body	Police-Repairs Chevy Tahoe Unit 8	3,882.85
Lea County Electric	General-Electric Bill for Feb 2015	24,303.84
Lea County Museum	Museum Lodgers tax- Reimb for Adversting 3.11.15	5,900.51

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CMeeting - General
 From 4/1/2015 Through 4/30/2015

Lovington Farmer's Market	Lodgers Tax- Reimb Farmers Market Live enterment 3/21/15	100.00
Lovington Leader	Lodgers Tax- Advert./ Mar 2015 Farmer Market	579.15
Lovington Main Street	Finance- Professional Service Jan- March 2015	12,500.00
Lovington Main Street	Lodgers Tax- Advert. Campaign/Beaut ification 2015	4,962.53
N M Fire Marshals Association	Fire-Regist/ Fire Marshal Conf 2015	300.00
New Mexico Municipal League	Finance- Clerks/Finance Spring 2015 Meeting C A Hogue	200.00
New Mexico Municipal League	Finance-District meeting in Artesia/A Benge/S Gandy/B Butcher	90.00

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeting - General
 From 4/1/2015 Through 4/30/2015

Phillips 66 Co.	Police-Fuel - Training Santa Fe/ Albuquerque NM	94.43
Shell Oil Co.	Police-Fuel for J Buford to Albuquerque/pick up new unit	22.55
Southwest Polygraph	Police- Polygraph Services for Kyle Blakely	267.03
Staples	Senior Center- Office Supplies	409.30
Staples	Vet/Animal Control-Office Supplies	349.98
Staples Advantage	Judicial-4 Drawer Lateral File	999.99
Staples Advantage	Judicial-Task Chairs	155.90
SWAT, LLC	Finance- Sonicwall Email Firewall App/1yr Subscription	729.89
The Lovington Toastmasters	Finance-Club Toastmaster International Due 2015	240.00
Valentine Auto Service	Police-Repairs- Unit #3	806.44

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CMeeting - General
 From 4/1/2015 Through 4/30/2015

Valentine Auto Service	Police-Repairs unit 33	60.76
Visa	visa 9660 JW 2/15	1,686.47
Visa	Visa-8456 CAH- Vet Dental Prod. Vet Clinic	38.54
Visa	Visa-8456 CAH- Parks Meal/CEU Training	34.22
Visa	Visa-8456 CAH- Recreation-Case for Phone	37.39
Visa	Visa 8621 Org Trv-Fire Meals meeting in Albuq NM	81.30
Visa	Visa 8621 TRVL org -Finance- Fuel/Motel/Mee ting in Santa Fe/Butcher	153.34
Visa	VISA 8621 TRVL #2 Animal Control- Food/Fuel/Mote l Meeting in Albuq NM	530.05
Visa	Visa-8456 CAH- Streets-Parts for Truck	409.36
Visa	Visa-8456 CAH- Animal Control- Supplies for Pet and Repairs on shelter	258.14

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CMeeting - General
 From 4/1/2015 Through 4/30/2015

Visa	VISA 8456 CA- Police Meals/Lodging Marquez/Martin /Buford in Albuq	266.95
Visa	Visa-jc 7334 Parks-Roll on Max Grip	377.07
Visa	Visa-JC 7334 3/14 Finance 3 diff Platter of Food for meeting	218.03
Visa	Visa JW 9660 Senior Center- Keyless Access Lock	559.34
Visa	Visa Jw 9660- Finance Blades.Water Washer Fluid	46.28
Visa	Visa JW 9660- Finance oil Change and Car Wash	60.57
visa	visa jw 9660- youth center Video Camera/Security Sys.	577.27
Visa	VISA jw 9660- Hotel/Meals/for NMML Meeting 11 People	4,294.62

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeeting - General
 From 4/1/2015 Through 4/30/2015

Visa	Visa-8621 Org Trv-Finance- Food/Fuel- Butcher	218.85
Visa	Visa-8621 ori Trv-Police- Motel/and Meals J Lopez	305.98
Visa	Visa- 7326 - New Travel Card-Police J Sandavol- Meals/ Training/Clovi	91.19
Visa-G Chapman-9280	Visa-9280 Senior Center- Lettuce Kutter/Chopper	612.66
Visa-G Chapman-9280	Visa-9280- Finance-Meals and Fuel/Travel to Clovis For Training/Regist. Fee/Chapman/R odriguez	466.64
Visa-G Chapman-9280	Visa-9280- Finance-Regis into Gov Accounting/Lest er/Rodriguez	838.00
Visa 9280 G Chapman	Visa G Chapman 9280 3/15-Finance- Adobe Acrobat XI Pro Window	472.01

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeting - General
 From 4/1/2015 Through 4/30/2015

Visa 9306 D Rodriguez	Visa-9306 Name plates/Business cards	57.93
Visa 9306 D Rodriguez	Visa-9306-Lodging/Meals/Chief in Albuquerque meeting	629.65
Visa 9306 D Rodriguez	Visa-9306-HGSt 4TB Hard drives for server/Vacuum for dept	611.51
Visa 9306 D Rodriguez	VISA-9306 D RODRIGUEZ-Lodging/Meals Meetings in Santa Fe/Clovis 4 diff Officers	670.79
Visa/Fire	Visa-Fire-Iphone Holster Case/w Belt Clip	37.00
Visa/Fire	Visa-Fire-Regis.-Firework Display	125.00
Visa/Fire	Visa/fire-Car Chains	240.00
Visa/Fire	Visa/Fire-Amb AEMT Books	707.79
Visa/Fire	Visa-Fire-89 NFPA 1989 2013 Edition Air Analysis	436.80

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeeting - General
 From 4/1/2015 Through 4/30/2015

Visa/Fire	Visa-Fire-9 Volt Industrial Batteries box of (12)	33.56
Visa/Fire	Visa/Amb-Natl Regist/Bellow	200.00
Visa/Fire	Visa-Amb EMS Refresh Fall 2014 Coffman	111.00
Visa/Fire	Visa-Fire- Replment Battery/HP Compaq Business Notebook	44.00
Visa/Fire	Visa-Amb-Natl Paramedic Lic. Renwl/VoylesHa ves. Lawson	60.00
Visa/Fire	Visa/Fire-100 Count Batteries AA-AAA	70.08
Visa/Fire	Visa-Fire- Supplies for Repairs/Restroo m	106.90
Visa/Fire	FIRE-VISA- Amb-Tires	143.82
Grand Total		<u>207,323.20</u>

505 - Water & WasteWater

Vendor Name	Current Balance
American Medical Group, Inc	293.73
Blaine Industrial Supply	201.17
Bob's Thriftway	153.83
C & S Motor Parts Co.	262.88
California Cont. Supplies, Inc	3,789.34
Cardinal Laboratories	117.49
Certified Laboratories	4,241.41
City of Hobbs	228.15
CLS Sewer Equipment Co Inc	562.47
Copies, Inc.	899.28
Culligan Water Conditioning	24.50
Dana Kepner Co.	7,153.60
Farmer Brothers Company	45.65
Forrest Tire Co.	103.70
Frank's Supply Company, Inc.	422.53
Gebo Credit Corporation	79.99
General Welding Supply	42.00
Haarmeyer Electric	2,356.86
Higginbotham-Bartlett Co.	482.70
Industrial Muncipal Products	1,391.58
Lovington Auto Supply	274.52
Lovington Tire Service	16.09
Master Printers	1,110.50
McJunkin Red Man Corporation	1,414.47
NMWWA-SE Section	126.00
P & D Petroleum, Inc	2,253.96
Patriot Pipe & Supply LTD	112.41
Polydyne Inc.	1,008.00
Solid Waste Authority	7,494.07
Staples Advantage	46.63
SWAT, LLC	181.58
Tom's Plumbing	2,587.41
Unifirst Corp.	200.34
W-H-B, Inc.	675.00
Report Balance	<u>40,353.84</u>

Payee	Transaction Description	Check Amount
AT&T Mobility	Water-Cellular Bills 2/15	569.40
New Mexico Gas Company	Water-Utility Gas Bill 2/15	1,222.56
New Mexico Rural Water Assn	wasteWater-NMRWA 37th Annual Conf/WWI Exam/S Hernandez	225.00

NM Water & Wastewater Assoc.	Registration for 2015 Northern School for Ryan Herrera & Ron	500.00
Staples	Water-Office Supplies	166.94
Staples Advantage	Water-Office Supplies-Vinyl Guarded Binder	82.79
SWAT, LLC	WasteWater-Sonicwall Email Firewall/1yr Subscription	729.87
SWAT, LLC	Water-Sonicwall Email Firewall/1 yr subscription	729.89
Utility Operator Certification	Certification Exam Application for Ryan Herrera & Ron Woods	60.00
Visa	VISA 8621 NW TRV- WasteWater- Lodging/Meals/Ruidosa/M De La Cruz	620.75
Visa	WasteWater-Visa 7326 3.15 new travel-3 Night/La Quinta/Las Cruces/Barry	227.70
Waste Management of New Mexico	Solid Waste-Roll-Offs Dumping Feb 2015	7,695.41
Waste Management of New Mexico	Solid Waste-Polys pckup for 2/15-Res \$66789.74 Com \$55785.04	122,486.73
Windstream	Water-Phone Bill for Feb 2015	462.38
Windstream	WasteWater-Phone line for Scada for Feb 2015	<u>58.42</u>
Grand Total		<u><u>176,191.68</u></u>

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 13, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Award of RFP 040615: 5.00 AC on Highway 18 Sale
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: April 6, 2015

STAFF SUMMARY:

Sealed responses to RFP 040615 were received on April 6, 2015 at 10:00 a.m. (MST). Staff have reviewed the received responses from the following companies/individuals:

Rapid Oilfield Services, LLC (Gerardo Hernandez)
The Parking Lot Depot, LLC (Christopher Olivas)

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

\$50,000+ from sale of land and any associated GRT from business conducted.

ATTACHMENTS:

RECOMMENDATION:

Motion to award sale to respondent/company that will be the most advantageous to the City.

Department Head

James R. Williams

City Manager