

City of Lovington



REQUEST FOR PROPOSALS

FOR A

PORTABLE PIPELINE TELEVISION INSPECTION SYSTEM

RFP #: 091415

Proposal Due Date & Time

**MONDAY, September 14, 2015
3:00 p.m. (MST)**

Registration of Intent to Submit Proposal must be emailed to:

ajuarez@lovington.org

Anna Juarez (575) 396-2884

SUBMIT PROPOSALS TO:

Mr. Gary Lee Chapman

Purchasing Agent

City of Lovington

214 South Love

PO BOX 1269

Lovington, NM 88260

gchapman@lovington.org

**LEGAL NOTICE OF REQUEST FOR PROPOSALS
LOVINGTON, NEW MEXICO**

**FOR A PORTABLE PIPELINE
TELEVISION INSPECTION SYSTEM
CITY OF LOVINGTON PROPOSAL #
091415**

DUE DATE: SEPTEMBER 14, 2015

The City of Lovington, New Mexico will receive sealed proposals in the Finance Department, 214 S. Love St., Lovington, New Mexico, for a Portable Pipeline Television Inspection System.

The Request for Proposals, any future addenda, and all related information may be obtained from the City of Lovington's website at www.lovington.org under "Procurement" or by contacting the Finance Department, 214 S. Love St., Lovington, New Mexico 88260, (575) 396-2884, gchapman@lovington.org.

James R. Williams, City Manager

Publish in Lovington Leader: August 27, 2015 and September 1, 2015

Publish in Hobbs New Sun: August 27, 2015 and September 1, 2015

FACSIMILE AND ELECTRONIC PROPOSALS ARE NOT ACCEPTABLE

Pursuant to the provisions of the New Mexico State Purchasing Act, sealed proposals, subject to the conditions herein, will be received at the Lovington City Hall, New Mexico until the date and time shown above, and thereafter immediately opened and read in public for furnishing the commodities and/or services listed in the attached specifications.

INSTRUCTION TO BIDDERS

1. **Envelopes containing proposals must be sealed and marked on the upper left hand corner with the name and address of the Respondent, the date and hour of opening, the proposal number, and mailed or delivered to the address (Item 3) before the time of opening.**
1. Samples of items, when required, must be furnished, free of expense, prior to the opening of proposals, and, if not destroyed, will upon request of Respondent, be returned to the Respondent at its expense. Copy of the warranty must be included with proposal and must be for the maximum amount the manufacturer provides, if goods are warrantable.
2. Proposals which are mailed, or otherwise delivered prior to the point of opening must contain the information detailed in Item 1 above and must be mailed or otherwise delivered to the **Finance Director, 214 South Love, Lovington, New Mexico, 88260**. This information shall be included on **ALL EXTERIOR PACKAGING**.
3. All prices should be stated in units or quantities specified, with packing and delivery charges included.
4. Time of proposed delivery must be stated in definite terms. If time varies for different items, the Respondent should so state.
5. Proposals must be made out and signed in the corporate or other name of Respondent and must be fully and properly executed by an authorized person.
6. Proposals must be submitted on the proposal price submittal form attached. **Any prices pertaining to exceptions must be attached to the proposal** (stapled, bound or secured otherwise). If the Respondent provides any options other than requested, these will not be acceptable.
7. Proposals received later than the time and date specified will not be considered.
8. Amendments to or withdrawals of proposals received later than the time and date set for proposal opening will not be considered.
9. Respondents or their representative may be present at the proposal opening.
10. The Purchasing Agent reserves the right to amend and/or cancel the proposal invitation prior to

the time and date of the proposal opening.

11. The Purchasing Agent reserves the right to correct any proposal awarded erroneously as a result of a clerical error on the part of the City of Lovington.
12. In the event the Respondent is unable to submit a proposal, the Purchasing Department would appreciate advising this office to that effect. Failure to submit proposals on three consecutive Invitations to respond will result in the removal of the Respondents name from the mailing list.
13. Respondents and/or vendors doing business with the City of Lovington must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act. Rev., 1979.
14. It will be the sole responsibility to the Respondents requesting consideration for Resident Preference at proposal openings to submit to the State Purchasing Agent, the questionnaire for Resident Business or Contractor's Certification and to receive approval and a certification form prior to the proposal opening. Requests for consideration for Resident Business or Contractor's Preference after proposal opening will not be considered.
15. All contracts solicited by competitive sealed proposals for the City of Lovington require that the proposal amount exclude the applicable state gross receipts tax. As the City of Lovington is required to pay the applicable state gross receipts tax, all requests for payment shall include a separate amount on each billing reflecting the applicable tax. (13-1-108)
- 17. All applicable state gross receipts tax charged to the City of Lovington shall be at the current rate at the time of the project. Respondents and/or vendors agree to report the gross receipts tax charged to the City of Lovington on New Mexico Taxation & Revenue Department form CRS-1 and use Lovington as the municipality name in column A and 04-101 as the location code in column C.**
18. Any equipment supplied to the City of Lovington must comply with all requirements and standards as specified by the federal government's Occupational Safety and Health Act of 1971. All guards and protectors as well as appropriate markings must be in place before delivery. Items not meeting OSHA specifications will be refused. The supplier may be required, at its expense to provide training to municipal employees in the operation of this item and its maintenance, at the convenience of the City of Lovington.
- 19. All respondents and/or vendors doing business with the City of Lovington must also provide IRS FORM W-9 (REV. JANUARY 2011 or DECEMBER 2011). Failure to do so may cause the proposal to be rejected by the City of Lovington.**
- 20. The City reserves the right to render payment of any invoices using the City's Procurement Card, without incurring any penalty.**

CONDITIONS AND PROPOSAL OPENING PROCEDURES

1. The City of Lovington reserves the right to reject any and all proposals, to waive any informality in proposals, and unless otherwise specified by the Respondent, to accept any item on the proposal.
2. In case of error in the extension of prices in the proposal, the unit price will govern.
3. Any discount offered, will be computed from the date of delivery or from the date a correct bill rendered on a proper voucher form and certified by the contractor, is received, whichever date is latest.
4. The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.
5. It is the intent of these specifications to describe the minimum requirements, for any equipment proposals. All parts not specifically mentioned which are required for a complete unit, shall conform in design, strength, quality of material and workmanship to the highest standards of engineering practice. It shall be equipped with the manufacturer's equipment and accessories which are included as standard in the advertised and published literature for the unit. No such items of equipment or accessories shall be removed or omitted for the reason that it was not specified in the proposal.
6. The similarity to any brand name is for the purpose of describing a standard of quality, performance and characteristics desired and not intended to limit or restrict competition, as required in NMSA 1978, 13-1-167 and 168. Respondents must state the brand name being proposed and provide proof that the merchandise proposal is equal to or better than the specifications.
7. All proposals must be clearly marked on the outside of the envelope with the proposal number and opening date. Should a proposal be opened prior to the official opening date due to the lack of a proper marking, it will be rejected.
8. All interested parties are invited to attend proposal openings of the City of Lovington.
9. Proposals will be opened and read aloud at precisely the time, the date and the place stipulated in the Request for Proposal and in the legal notice published in the newspaper.
10. Proposals will be opened and read aloud in front of whomsoever is present at the scheduled time and place.
11. Each proposal will be evaluated by the Purchasing Director and the appropriate department or committee. The Respondent is to provide complete specifications. Acceptable exceptions to specifications will be determined by the Director of Purchasing with the aid of the appropriate department head.

12. The Purchasing Director and the department or committee will rule on any point needing clarification.
13. The apparent low Respondent, meeting specifications, will be determined by the Purchasing Director and the department or committee.
14. Respondents are advised to bear in mind that the low response obtained at the opening of the proposals may not be the proposal ultimately selected for the award. The successful respondent will be the one whose product is judged to best serve the interests of the City when price, product, safety, and delivery are considered.
15. A Respondents request for Resident Preference will be honored only when the provisions of Sections 13-1-21 and 13-1-22 of the State Purchasing Act have been met.
16. Do not submit alternate proposals unless instructed to do so, as they will not be considered.
17. Notice is hereby given that the City Commission reserves the right to reject any and all proposals received. In the case of ambiguity or lack of clarity, the right to determine the best proposal or to reject same or to waive irregularities and technicalities.
18. Any requested literature and one complete copy of the proposal, unless stated otherwise in the Request for Proposal, must be submitted with the proposal.
19. All proposals must be valid for a minimum of 90 days after proposal opening, unless otherwise stated in the proposal sheet by the individual respondent or the City of Lovington.
20. All Respondents who are engaged in business within the municipal limits of the City, shall be licensed to do business by the City of Lovington.
21. This proposal is available for use by all City of Lovington departments and other agencies, as provided for by law, at the discretion of the contracted vendor(s).
22. Pursuant to 13-4-11 (A) NMSA Annotated, state wage rates shall apply to any bid or proposal on construction or public works projects in excess of \$60,000.00. In addition all bidders and proposers shall comply with Federal wage rates on applicable projects.
23. Pursuant to 13-1-146 NMSA Annotated, a bid security or bond shall be required of bidders or offerors for construction contracts in excess of twenty-five thousand dollars (\$25,000). Bid security or bond in an amount equal to at least five percent (5%) of the amount bid shall be a bond provided by a surety company authorized to do business in the state of New Mexico, or the equivalent in cash.

- 26. Pursuant to 13-4-13.1 NMSA Annotated, in order to submit a proposal valued at more than fifty thousand dollars (\$50,000) in order to respond to a request for proposals or to be considered for award of any portion of a public works project greater than fifty thousand dollars (\$50,000) for a public works project that is subject to the Public Works Minimum Wage Act [13-4-10 NMSA 1978], the contractor, serving as a prime contractor or not, shall be registered with the labor and industrial division of the labor department.**
- 27. Pursuant to 13-4-34 NMSA Annotated, (A) Any person submitting a bid shall in his bid set forth: (1) the name and the city or county of the place of business of each subcontractor under subcontract to the contractor who will perform work or labor or render service to the contractor in or about the construction of the public works construction project in an amount in excess of the listing threshold; and (2) the category of the work that will be done by each subcontractor. The contractor shall list only one subcontractor for each category as defined by the contractor in his bid. (B) A bid submitted by a contractor who fails to comply with the provisions of Subsection A of this section is a non-responsive bid which shall not be accepted by a using agency.**
- 28. Pursuant to 13-4-38 NMSA Annotated, Failure to specify subcontractor: If a contractor fails to list a subcontractor in excess of the listing threshold and he does not state that no bid was received or that only one bid was received, he represents that he is fully qualified to perform that portion of the work himself and that he shall perform that portion of the work himself. If after the award of the contract the contractor subcontracts any portion of the work, except as provided in the Subcontractors Fair Practices Act [13-4- 31NMSA 1978], the contractor shall be guilty of violation of the Subcontractors Fair Practices Act and subject to the penalties provided in Section 13-4-41 NMSA 1978.**

HOLD HARMLESS/INDEMNITY AGREEMENT

To the full extent permitted by law, Contractor shall defend, indemnify and hold harmless City, its employees, agents and officials, from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses expenses or costs of any kind, whether actual, alleged or threatened, actual attorney fees incurred by City, court costs, interest, defense costs including expert witness fees and any other costs or expenses of any kind whatsoever incurred in relation to, as a consequence of or arising out of or in any way attributable in whole or in part to the performance of this agreement. All obligations under this provision are to be paid by Contractor as the City incurs them.

Without affecting the rights of City under any provision of this agreement or this section, Contractor shall not be required to indemnify and hold harmless City as set forth above for liability attributable to the sole fault of City, provided such sole fault is determined by agreement between the parties or the findings of a court of competent jurisdiction. This exception will apply only in instances where the City is shown to have been solely at fault and not in instances where Contractor is solely or

partially at fault or in instances where City's fault accounts for only a percentage of the liability involved. In those instances, the obligation of Contractor will be all-inclusive and City will be indemnified for all liability incurred, even though a percentage of the liability is attributable to conduct of the City.

Contractor acknowledges that its obligation pursuant to this section extends to liability attributable to City, if that liability is less than the Sole fault of City.

Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor, sub-tier contractor or any other person or entity involved by, for, with or on behalf of Contractor in the performance of this agreement. In the event Contractor fails to obtain such indemnity obligations from others as required here, Contractor agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend City as set forth herein is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this agreement or this section.

Any dispute leading to litigation must be settled in the jurisdiction of the Lea County Court system.

EVALUATION OF PROPOSALS

EVALUATION METHOD: The City will evaluate all proposals deemed responsive to this request by a committee selected by the City. The initial evaluation will consider only the qualifications and demonstrated experience of each respondent. Following the evaluation committee's analysis of the written proposals and discussions, the responses will be ranked to establish the highest score. Vendors will likely be asked to provide on-site demonstrations and set-up site visits to local governments currently using the vendor's product. Discussions and negotiations may take place with the short list of vendors to ensure clarification and to obtain a best and final offer. The award will be based upon the proposal that is determined to be the most advantageous to the City.

SELECTION CRITERIA: The intention of the City is to procure functionally complete, cost effective, and integrated software applications. Responses to this RFP will be evaluated according to the following criteria:

- Quality, clarity and responsiveness of proposal in conformance with instructions, conditions, and format contained herein.
- Functional/Technical requirements (RFP Section V).
- Training costs and ongoing technical support.
- Vendor financial stability.
- Cost and quality of product.
- Availability of on-site and timely support by representative whenever problems arise.

City of Lovington

Technical Specifications

For A

**Portable Pipeline Television Inspection
System**

Intent

It is the intent of this specification to provide for the purchase of one (1) complete portable color television inspection system, ready for operation. The system shall be capable of inspecting relined 6" to 24" pipes and sewer lines. The system shall include a pan and tilt color television camera having infinite axial rotation, 1000' of multi-conductor cable, and a tractor camera carriage. The system will be used for the inspection of underground infrastructure assets from a single access point.

The City of Lovington has evaluated different types of television inspection systems and has determined that this product is best suited for the City's needs regarding safety, quality, and standards of performance. This specification is not to be interpreted as restrictive, but rather as a measure of the safety, reliability, and performance against which all television inspection systems will be compared.

In comparing proposals, consideration will not be confined to price only. The successful bidder will be the one whose product is judged to best serve the interests of the City when price, product, safety, and delivery are considered. The City of Lovington reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities. A contract will be awarded to the bidder submitting the lowest responsible bid meeting the requirements of this specification.

Equivalent Product

Bids will be accepted for consideration on any make or model that is equal or superior to the television inspection system specified. Decisions of equivalency will be at the sole interpretation of the City of Lovington. A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence. Original manufacturer's brochures of the proposed unit are to be submitted with the proposal. All modifications made to the standard production unit described in the manufacturer's brochures must be certified to have been in prior successful use through the submission of a minimum of three references to be included in the proposal. Failure to submit references for non-standard units will deem the proposal "non-responsive" and will be rejected without further review. If requested by the City, the bidder must be prepared to demonstrate a unit similar to the one proposed.

Interpretations

In order to be fair to all bidders, no oral interpretations will be given to any bidder as to the meaning of the specification documents or any part thereof. Any request for such consideration shall be made in writing to the City of Lovington. Based upon such inquiry, the City may choose to issue an addendum to the specifications.

General

The specification herein states the minimum requirements of the City. All bids must be regular in every aspect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The City of Lovington will consider as "irregular" or "non-responsive" and reject any bid not prepared and submitted in accordance with the specifications, or any bid lacking sufficient

technical literature to enable the City to make a reasonable determination of compliance to the specifications.

Deviations

It shall be the respondent’s responsibility to carefully examine each item of the specification. Failure to offer a completed proposal or failure to respond to each section of the technical specification (YES / NO) will cause the proposal to be rejected without further review as “non-responsive.” All exceptions and/or deviations shall be fully described in the appropriate section. Deceit in responding to the specification will be cause for automatic rejection.

The respondent must include a separate sheet where any and all deviations to the specifications are listed. The City understands that manufacturers design systems with different features. This listing is therefore integral to the City’s determination of an equivalent product. Each deviation must reference the listed specification, by number if necessary, and explain in full detail how the proposed system is different.

Loan Equipment Program

If the manufacturer’s service center is unable to repair and have ready to return any component of the system within 48 hours of receipt from the purchaser, the service center shall have available loaner equipment for immediate shipment.

Proposal Validity

Proposal and prices must be valid for a minimum of 90 days after the bid submission date.

Proposal Submission

Each respondent is required to submit the following information with their proposal. Please initial each item to confirm compliance.

- A. Complete this proposal specification package, checking “YES” to show compliance, or “NO” indicating a variance. Initial _____
- B. Submit the following technical information with the proposal:
 - a. Detailed component listing with quantities Initial _____
 - b. Detailed system specifications Initial _____
 - c. Explanation of deviations, if necessary Initial _____
 - d. Complete supplier information sheet(s) Initial _____
 - e. User list Initial _____

Proposal Price Submittal Form

BASE EQUIPMENT

Price = \$ _____

(Price in words) _____

Delivery of system within _____ days

Prices quoted valid for _____ days.

Company name: _____

Address: _____

Authorized signature: _____

Date: _____

Name: _____

Title: _____

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| | <p>1. System Control Unit (SCU)</p> <p>1.1. A system control unit (SCU) shall be provided to control and distribute power to the TV system equipment specified. The SCU shall include the following features at a minimum:</p> <ul style="list-style-type: none">1.1.1. Hardigg-style ATA-rated polypropylene case with side handles1.1.2. Storage compartment in cover of case1.1.3. Modular component design to simplify repair and troubleshooting1.1.4. Approval through test spec UL1012 for power units1.1.5. Isolation transformer for clean downhole power signal source1.1.6. AC power cord with IEC connection and input breaker1.1.7. Mil-spec reel connector, weatherproof1.1.8. Connections for peripheral A/V devices1.1.9. Port for PC devices such as a printer or laptop computer1.1.10. Connections for desktop-style controllers1.1.11. 120VAC duplex GFI-protected outlet for auxiliary electrical devices1.1.12. Front face of unit shall include the following controls:1.1.13. Camera power switch1.1.14. Camera power breaker reset button1.1.15. Camera voltage adjustment dial, 0 to 150V DC1.1.16. Camera current adjustment dial1.1.17. Pan and tilt controller connection1.1.18. Auxiliary lighthouse switch1.1.19. Lighthouse power switch1.1.20. Lighthouse power breaker reset button1.1.21. Lighthouse lamp power selector1.1.22. Lighthouse intensity dial1.1.23. Lighthouse overcurrent warning light1.1.24. Auxiliary lighthouse controller connector1.1.25. Auxiliary tractor controller connector1.1.26. Diagnostic meters on front face of unit shall include:1.1.27. Camera module voltage1.1.28. Camera module current draw1.1.29. Lighthouse voltage1.1.30. Lighthouse current draw <p>2. Input, Logging, and Report System</p> <p>2.1. The inspection system shall include a data display module and report writing system. This system is to place pipeline condition messages on the screen for recorded video. The system shall also be capable of writing simple inspection reports to a printer.</p> <p>2.2. System components shall include at a minimum:</p> <ul style="list-style-type: none">2.2.1. System control unit modular mount video character generator including:<ul style="list-style-type: none">2.2.1.1. Power switch with indicator light2.2.1.2. Microprocessor electronics and memory chip2.2.1.3. Industrial finish with permanent labels2.2.1.4. Keyed cable connections with locking devices2.2.1.5. LED cable footage display2.2.1.6. Incoming power of either 120VAC or 12VDC |
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| | | <ul style="list-style-type: none">2.2.2. Interconnect cable for interface with any 10ppr encoder2.2.3. Full size QWERTY keyboard <p>2.3. The system shall have the following operational features at a minimum:</p> <ul style="list-style-type: none">2.3.1. Menu-driven on-screen instructions2.3.2. Minimum of 52 user-definable preset defect codes2.3.3. Stored memory shall not rely on battery backup2.3.4. Internal clock and calendar2.3.5. Characters must be selectable in black or white text2.3.6. Footage must display in tenths of feet accuracy2.3.7. Basic screen display must include time, date, pull direction, (3) lines of user-definable text, and current footage. The characters must be movable to different on-screen user-preferred locations. <p>2.4. The reporting function shall include user-definable fields for the following header data:</p> <ul style="list-style-type: none">2.4.1. (3) lines of user-definable text2.4.2. Inspection date2.4.3. Area2.4.4. Location2.4.5. Upstream manhole2.4.6. Downstream manhole2.4.7. Supervisor2.4.8. Sewer type2.4.9. Surface2.4.10. Inspection length2.4.11. Pipe type2.4.12. Pipe size2.4.13. Pipe length2.4.14. Operator2.4.15. Inspection2.4.16. Work order <p>2.5. Defects can then listed individually with footage and associated pre-programmed code</p> <p>3. Digital Recording System</p> <p>3.1. A DVR recording system shall be included for recording of inspection video. The video recorder shall include the following features at a minimum:</p> <ul style="list-style-type: none">3.1.1. AC power input of 120V3.1.2. Mounted in standard 19" EIA electronics rack3.1.3. Recorder bypass switch3.1.4. Recording in MPEG4 compression minimum3.1.5. Video quality selectable producing storage of 2GB to 0.5GB per hour3.1.6. Remote control with record, fast forward, pause, slow, stop, and rewind functions3.1.7. 16GB USB flash drive for transfer of video files |
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4. Pan and Tilt Zoom Camera

- 4.1. A color pan and tilt view camera shall be supplied. The camera shall use directional long-life-rated LED light sources to provide adequate pipe wall illumination in sizes up to 36".
- 4.2. The camera shall have the following operational features:
 - 4.2.1. Usable in 6" relined pipes and larger
 - 4.2.2. Transmits a color video signal through at least 1000' of multi-conductor cable
 - 4.2.3. Designed with solid-state circuitry to withstand shock and vibration
 - 4.2.4. Operates in climatic conditions from at least 0°C to 50°C with 100% RH
- 4.3. The camera module shall have the following electronic features:
 - 4.3.1. Color Super HAD CCD, 1/3"
 - 4.3.2. Collection matrix of 768h x 494v pixels, total of 379,392
 - 4.3.3. 480h TV lines of resolution
 - 4.3.4. NTSC color image scanning - 525 lines a 60Hz, 2:1 interlaced
 - 4.3.5. Minimum illumination sensitivity of 0.14lux, with (4) user-selectable preset shutter settings
 - 4.3.6. Automatic light-compensating iris, with manual override
 - 4.3.7. White balance optimization with minimum (4) user-selectable presets
 - 4.3.8. Regulated DC power input range of 18-36V
 - 4.3.9. Software resident on upgradeable EEPROM
 - 4.3.10. 4.2 ~ 42mm, f1.8 zoom lens, 10x optical, 4x digital, 40:1 total zoom
 - 4.3.11. Proportionally slowed camera movements when zooming
 - 4.3.12. 1/2" to ∞ automatic focus, with manual override

The City of Lovington has evaluated different cameras and has determined that the following characteristics must be present in the camera electronics to be acceptable:

- Minimum light sensitivity of 0.1lux or better
- Camera software upgrades

- 4.4. The camera chassis shall have the following electromechanical features:
 - 4.4.1. Overall length of 8" or less
 - 4.4.2. Head diameter of 3 1/4" or less
 - 4.4.3. Stainless steel and anodized aluminum construction
 - 4.4.4. Infinite camera head axial rotation
 - 4.4.5. Infinite camera head pan/tilt rotation
 - 4.4.6. Lens wiper system for clearing debris from lens during inspection
 - 4.4.7. Pan and tilt angle to view backward a minimum of 45°
 - 4.4.8. Military-rated gold slip ring contacts
 - 4.4.9. Scratchproof sapphire camera window
 - 4.4.10. Sealed keyed military connector with gold plated contacts
 - 4.4.11. DC motors with planetary gears, ball bearings, power all camera motions, with clutches to protect from overloads and impacts
 - 4.4.12. Redundant dirt and pressure seals at all moving joints
 - 4.4.13. Automatic home feature to upright forward viewing, with forks at top and bottom of camera head
 - 4.4.14. Qty.6 minimum user-selectable location presets
 - 4.4.15. Qty.2 minimum user-selectable scanning presets

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| | | <p>4.4.16. Fast-check LED indicator for low camera head pressure</p> <p>The City of Lovington has evaluated different cameras and has determined that the following characteristics must be present in the camera mechanisms to be acceptable:</p> <ul style="list-style-type: none">- Infinite camera head axial and pan/tilt rotation- Forks at top and bottom of camera head at home position- Lens wiper system for on-demand cleaning <p>4.5. The camera lighting system shall have the following features:</p> <ul style="list-style-type: none">4.5.1. Light emitting diode (LED) light sources, lifetime rated for 10,000 hours of use4.5.2. A maintenance-free directional true color warm white LED module for operation up to 36" pipelines4.5.3. Maintenance-free forward facing true color warm white LED modules, positioned in the arms of the camera4.5.4. Field-replaceable polycarbonate LED windows <p>The City of Lovington has evaluated different cameras and has determined that a 10,000-hour life rated LED light source is the only acceptable light source. Cameras that offer lighting through any style incandescent bulb with substantially shorter life ratings will be deemed unacceptable.</p> <p>4.6. The camera shall be equipped with the following diagnostic and safety features:</p> <ul style="list-style-type: none">4.6.1. Internally pressurized with dry nitrogen to a minimum of 15psi4.6.2. An EIA color bar test chart display4.6.3. A set of diagnostic telemetry, including:4.6.4. Camera module regulated Voltage4.6.5. Light head current4.6.6. Camera model, serial number, and software revision level4.6.7. Internal camera head pressure4.6.8. Operating hours <p>The City of Lovington has evaluated different cameras and has determined that only cameras with the aforementioned safety devices are acceptable.</p> <p>4.7. The camera shall include a field pressurization kit including:</p> <ul style="list-style-type: none">4.7.1. Dry nitrogen pressurized container4.7.2. Pressure delivery regulator4.7.3. Pressure meter for system4.7.4. Pressure delivery trigger4.7.5. Enclosed valve port design <p>The City of Lovington has evaluated different cameras and has determined that only cameras with an enclosed pressurization valve port will be considered acceptable. Cameras that employ a design that allows a standard automotive-type air chuck to be attached shall be deemed unacceptable due to the possibility of over-pressurizing the system without proper equipment.</p> <p>4.8. The camera controller shall have the following features:</p> <ul style="list-style-type: none">4.8.1. Joystick controller for camera head pan/tilt and rotational movements4.8.2. Switch for manual focus override (in/out)4.8.3. Switch for manual iris override (open/close)4.8.4. Switch for diagnostic telemetry display (on/off) |
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- 4.8.5. Switch for camera home position
- 4.8.6. Desktop model, with cable connection to rear of control unit

4.9. The camera shall be shipped with a damage-resistant case. The case shall have foam lining, allowing shipping on commercial carriers.

5. Wheel Drive Steerable Transporter

5.1. A remotely controlled steerable wheeled transporter shall be supplied. The transporter system shall be able to propel an inspection camera through relined 6" to 24" pipes to a distance of up to 1000' from point of entry.

5.2. The transporter shall have the following operational features:

- 5.2.1. Usable in 6" relined pipes and larger
- 5.2.2. Capable of lifting the camera head a minimum of 4"
- 5.2.3. Capable of free-wheeling, allowing retrieval by cable and reel combination
- 5.2.4. Capable of driving around debris or other obstacles in a pipeline
- 5.2.5. Capable of transporting a standard pan and tilt or mini-mainline camera

5.3. The transporter shall have the following electronic features:

- 5.3.1. Continuous duty rated brushless drive motors, (1) motor per side
- 5.3.2. Transporter shall accept controls from system power control unit transmitted through a maximum of 1000' of cable
- 5.3.3. Complete solid-state design, with gel-filled electronics cavity for protection
- 5.3.4. Articulated rear cable connector for added cable strain relief
- 5.3.5. Rearward viewing color camera with LED lighting, for viewing behind tractor during and inspection
- 5.3.6. Integral 512 Hz transmitting beacon
- 5.3.7. Auxiliary LED lighthouse for use in large pipes

5.4. The transporter shall have the following mechanical features:

- 5.4.1. Maximum overall length of 16" including rear connector and miniature camera
- 5.4.2. Forward attachment for mounting miniature pan and tilt camera
- 5.4.3. Replaceable O-ring seals at all field-serviceable joint locations
- 5.4.4. Manually-operated camera lifting mechanism, 4" minimum rise
- 5.4.5. A transmission that includes:
- 5.4.6. Gears in oil bath for maximum cooling and lubrication
- 5.4.7. Neutral position to freewheel during retrieval
- 5.4.8. Heavy duty worm drive gear to absorb drive line shock
- 5.4.9. An enclosed drive train that includes:
- 5.4.10. (Qty.6) 3" wheels for use in 6" relined pipe
- 5.4.11. (Qty.4) 4" wheels for use in 8" to 18" un-relined lines
- 5.4.12. (Qty.4) 4" wheels with extended hubs for use in 12" pipes and larger
- 5.4.13. (Qty.4) 5" wheels with extended hubs for use in larger pipes
- 5.4.14. (Qty.4) 5" double-wide wheels with extended hubs for use in larger pipes
- 5.4.15. All wheels must be interchangeable with a single fastener

The City of Lovington has evaluated different transporters and has determined that the following characteristics must be present in the transporter mechanisms to be acceptable:

- Articulated rear cable connector

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| | | <ul style="list-style-type: none"> - Overall length less than 16" - Rear viewing camera to prevent cable entanglements - Free wheeling capability during retrieval <p>5.5. The transporter controller shall have the following features:</p> <ul style="list-style-type: none"> 5.5.1. Power distribution device for portable systems 5.5.2. Handheld joystick controller for directional control <p>5.6. A spare parts kit shall be included with the unit that includes all parts that are expected to be replaced in the field. The kit shall also include any tools that are regularly needed in the servicing of the transporter.</p> <p>5.7. The camera and transporter shall be shipped with a damage-resistant case. The case shall include a foam cradle, with solid exterior construction.</p> <p>6. Transmission Cable and Reel System</p> <p>6.1. A portable reel with multi-conductor cable shall be supplied. The cable shall be used for closed circuit video transmission as well as retrieval of the downhole equipment. The reel shall be capable of providing adequate force to the cable for equipment retrieval.</p> <p>6.2. The reel shall have the following features:</p> <ul style="list-style-type: none"> 6.2.1. Aluminum construction with anodized finish 6.2.2. Cable storage drum and frame handles 6.2.3. Overall dimensions 16" x 22" x 21" maximum in any direction 6.2.4. 120V AC motor 6.2.5. Maximum motorized retrieval speed of at least 180 fpm 6.2.6. Clutch system with free wheeling capability and manual override 6.2.7. Mechanical drive chain between clutch and drum 6.2.8. All chains and linkages enclosed and safety labeled 6.2.9. Low friction greased bearings to minimize drag 6.2.10. Cable level wind that automatically lays cable evenly across drum with manual override 6.2.11. Mechanical footage meter mounted on level wind 6.2.12. Footage encoder to send electronic footage data to display system, ±2% accuracy minimum 6.2.13. Sealed continuous gold contact slip ring assembly with the following features: 6.2.14. Voltage range from 1μV to 460V 6.2.15. Current range from 1nA to 25A 6.2.16. Pulse DC frequencies to 100MHz 6.2.17. Corrosion proof and maintenance free 6.2.18. 12 circuits minimum 6.2.19. Control panel with speed and direction controls 6.2.20. Control pendant with speed and direction controls, 20ft minimum 6.2.21. Drop down cable guide with directional roller and locking positions <p>The City of Lovington has evaluated different reels and has determined that the following characteristics must be present in the camera electronics to be acceptable:</p> <ul style="list-style-type: none"> - Gold contact slip rings |
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| | <ul style="list-style-type: none">- All mechanical drive mechanism (drives with solenoids are deemed unacceptable)- Enclosed drive assembly- Free wheeling capability- 180 feet per minute minimum retrieval speed <p>6.3. The cable shall have the following features:</p> <ul style="list-style-type: none">6.3.1. Continuous length of 1000' minimum6.3.2. Diameter of 0.28" minimum6.3.3. Rated breaking strength of 1200 pounds minimum6.3.4. Outer jacket of low-friction abrasion-resistant material6.3.5. Continuous length terminated at resin-free 12-pin connector6.3.6. Construction of (10) separate conductors of adequate gauge for delivering power and control signals to downhole equipment6.3.7. Termination to field-replaceable resin-free sealed tapered connector <p>6.4. The cable shall also include a repair kit for repairing the termination.</p> <p>7. Downhole Guide System</p> <p>7.1. A downhole guide system shall be supplied for guiding and protecting the cable between the inspection system and the pipe. The system shall include the following devices at a minimum:</p> <ul style="list-style-type: none">7.1.1. Topside roller with aluminum roller and steel frame7.1.2. Downhole roller with aluminum rollers and steel frame, quick-lock detachable7.1.3. (Qty. 30') of fiberglass poles for attaching to downhole roller, quick-lock detachable sections7.1.4. Hook for attaching to poles allowing for roller to be hung from manhole ring7.1.5. Extraction pole assembly for lifting equipment from manhole or culvert, including:<ul style="list-style-type: none">7.1.6. Tractor lifting eye with attachment hardware7.1.7. Durable plastic "tiger tail" ribbed downhole cable protector with tie rope <p>8. Training</p> <p>8.1. Within 30 days of delivery, a qualified factory representative shall fully instruct appointed personnel in the operation and maintenance of the sewer inspection equipment specified. At a minimum, this instructional course shall be two (2) days in duration. Topics covered shall include operational procedures, maintenance procedures, and safety procedures. Data handling procedures shall also be discussed, tailored to the data system specified.</p> <p>9. Instructional Materials</p> <p>9.1. The following instructional materials must be delivered with the system:</p> <ul style="list-style-type: none">9.1.1. Master set of equipment manuals, matched to specified system equipment, including any aftermarket equipment installed9.1.2. Copy set of equipment manuals, TV system only, matched to specified system equipment9.1.3. Manufacturer's parts catalog |
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| | <p>10. Data System Hardware</p> <p>10.1. A Laptop PC system shall be supplied for the data inspection software. The Laptop PC hardware shall have the following features at a minimum: 2.8 GHz Intel Core i5 processor 500GB minimum internal hard disk drive, 7200rpm, SATA, for storage 8GB minimum memory (RAM), DDR3 DVD-R/W optical drive, 48x24x16x, with CD-R/W capability 802.11 b/g/n wireless system 101-key windows-compatible wireless keyboard Optical wireless mouse Ports shall include: (Qty.1) 1Gb Ethernet connection (Qty.2) USB 2.0 serial ports (Qty.1) USB 2.0 serial ports 1TB USB-connection external drive</p> <p>11. Data Management Software</p> <p>11.1. The City of Lovington has evaluated different software suites and has determined that only the ITpipes software suite developed by Infrastructure Technologies is acceptable. Any other brands of software will be deemed unacceptable. Successful proposals shall include a software copy of ITpipes as well as all necessary software licensing.</p> <p>11.2. The system shall also include the following add-on modules for ITpipes systems: 11.2.1. ITpipes Core License 11.2.2. ITpipes Overlay Control Module 11.2.3. ITpipes Digital Video Capture Module 11.2.4. ITpipes Nassco Module</p> <p>11.3. Two days on-site training by ITpipes authorized trainer.</p> <p>12. Maintenance Kit</p> <p>12.1. A maintenance kit shall be included with delivery of the system. This kit shall include all the necessary common tools needed in the normal course of maintenance of the TV system equipment specified. Tools should include at a minimum: 12.1.1. Adjustable wrench 12.1.2. Combination wrench set 12.1.3. Allen wrench set 12.1.4. Side cutter pliers 12.1.5. Long nose pliers 12.1.6. Channel lock pliers 12.1.7. Vise-Grip pliers 12.1.8. Screwdriver set including flat blade and Phillips 12.1.9. 5/16 nutdriver 12.1.10. Soldering iron 12.1.11. Roll of 60/40 resin core solder 12.1.12. Multimeter with AC and DC voltage, resistance, and continuity signal</p> |
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| | <p>12.1.14.Utility knife 12.1.15.Electrical Tape</p> <p>13.Warranty</p> <p>13.1. The TV inspection system shall be warranted against manufacturing defects for a period of (12) months from the date of delivery at a minimum. Any installed equipment warranties that extend beyond this period (e.g. a vehicle 36 month / 36000 mile warranty) shall be passed on to the City of Lovington by the TV system manufacturer.</p> <p>14.Delivery</p> <p>14.1. The system shall be delivered to the City of Lovington in first-class operating condition. Acceptance of the system shall be subject to inspection and approval by City personnel.</p> <p>Optional</p> <p>1. Portable Push Camera System</p> <p>The system shall include a portable push camera system. The system shall be able to perform inspection of sewer lines from 3" to 6" lines with 90-degree bends. The system shall also be able to operate as a stand-alone inspection unit. The system shall also have the ability to be operated from the vehicle system's cable.</p> <p>The system shall be built on a tubular aluminum frame with a durable finish to resist corrosion. The frame shall also include dolly-type wheels for ease of transporting the system. The frame shall have a built-in open basket construction self-spooling wire basket. This allows for the cable to be easily cleaned after use. The basket shall be sized to adequately allow storage of up to 300' of cable. The frame shall also have a maintenance-free continuous contact gold-rhodium alloy slip ring assembly for transmitting power and video from the cable to the video devices.</p> <p>The system shall include a color video display for viewing the inspection. The display shall be a minimum size of 6.4" diagonal. The display shall be an active matrix TFT LCD display with a minimum brightness rating of 500cd/m² for use in outdoor environments. The display shall be mounted to the frame of the unit and able to tilt to convenience. The display shall also include a shield for high sunlight/glare environments.</p> <p>The system shall also include all control and power equipment in a single enclosure mounted on the side of the reel. Control must include at a minimum, light intensity, and power on/off.</p> <p>The system shall include a minimum of 200' of push cable. The cable shall have a low-friction outer jacket that is able to negotiate 90° bends in a 3" pipe. The cable shall also contain a semi-rigid core to give structural integrity to the cable.</p> <p>The system shall include a miniature camera for attachment to the end of the push rod. The camera housing shall be a maximum of 1.8" diameter and a maximum of 2.7" long and made from durable stainless steel. The camera housing shall be pressurized to withstand a minimum of 150psi. The camera shall be easily removed from the push rod using a watertight connection. The camera shall have a minimum resolution of 512x404 digital</p> |
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| | <p>pixels, and have a minimum light sensitivity of at least 0.2 Lux. The camera module shall be mounted in a self-leveling frame internal to the camera. The camera shall use a number of LED light sources for illumination, and include a front lens constructed of optical grade sapphire glass. The camera shall be attached to a spring neck that allows the camera to negotiate bends in the pipe. The spring neck shall also house a 512Hz sonde beacon.</p> <p>The system shall include a footage counter. The footage counter shall consist of a magnetic encoder mounted directly to the TV reel hub. The video devices selected shall display the footage count of the inspection. The footage display shall be moveable on the display.</p> <p>The system shall include a 12V battery enclosed in the control unit. The battery shall be sized to operate the camera for a minimum of 5 hours. This allows for the unit to operate without a 120VAC source. Both 120V and 12VDC automotive plug corsets shall be included.</p> <p>The system shall include an interface cable that connects the portable push camera system to an Aries multi-conductor TV inspection system. This allows the video output of the portable system to feed into "mainline" video inspection recording devices and software.</p> <p>The system shall include a PVR video recording unit. The recorder shall be able to record an analog video input and convert it into an MPEG4 compressed video file, which can then be written to any USB 2.0 device. An internal rechargeable battery shall be able to power the unit for a minimum of 9 hours when recording video. The unit shall include a 16GB SD card with USB adapter. The output shall be through an SD card, and a USB 2.0 port adapter will be provided to download files to any PC. Three levels of video quality shall be available: 320x240 resolution / 22 hours, 640x480 resolution / 11 hours, or 720x480 / 6 hours.</p> <p>A roller skid assembly shall be included with the system. The skid shall include a yoke for mounting the push camera to the skid. The skid shall also include (4) sets of polyurethane rollers, adjustable for use in 6" to 12" pipe sizes.</p> <p>A locating sonde receiver unit shall be included. The receiver shall be able to locate a beacon emitting a 512Hz signal. The receiver shall be a hand-held model, and is capable of locating a beacon a minimum of 13' below the surface. The depth shall be displayed with the push of a single button, and a coordinate grid display on the locator shall show the location of the beacon relative to the locator.</p> <p>A terminal shall be included to accept a frequency transmitter signal. This shall allow the frequency from the customer's transmitting device to be applied via a ¼" stud to the entire length of the push rod for line locating purposes.</p> <p>The system shall include a graphical overlay device and a keyboard for applying basic text onto the inspection screen for recording. Minimum field size shall be 20 columns x 9 rows. The display shall be capable of being turned off and on at the operator's discretion. There shall also be a date and time display that can be placed at a selectable location on the screen. There shall also be selectable character and background black or white options.</p> <p>The system shall include a collapsible handle mounted to the frame of the unit. The handle shall be made of tubular steel with a 360° adjustable vinyl grip on the top end. The handle end shall be able to be adjusted from 0" to 24" higher than the collapsed length.</p> |
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| | | <p>Instructional Materials</p> <p>The following instructional materials must be delivered with the system: Master set of equipment manuals, matched to specified system equipment, including any aftermarket equipment installed Copy set of equipment manuals, TV system only, matched to specified system equipment Manufacturer's parts catalog</p> <p>Warranty</p> <p>The TV inspection system shall be warranted against manufacturing defects for a period of (12) months from the date of delivery at a minimum.</p> <p>Delivery</p> <p>The system shall be delivered to the City of Lovington first-class operating condition. Acceptance of the system shall be subject to inspection and approval by District personnel.</p> |
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**PROPOSAL FORM
CITY OF LOVINGTON, NEW MEXICO**

FOR A PORTABLE PIPELINE TELEVISION INSPECTION SYSTEM

**PROPOSAL #: 091415
DUE DATE: September 14, 2015 at 3:00 p.m. (MST)**

I have read and understand the Terms and Conditions and Specifications and Contractual Terms. I agree to comply with such and warrant that the services offered are as represented in this Proposal Form.

Signature

Name (Typed/Printed)

Company

Position

Address

Telephone Number

City, State, Zip

FAX Number

E-Mail Address

Tax ID#

State of _____)

)ss

County of _____)

_____, being duly sworn, deposes and says that he/she

is _____ of _____ and all fore-going
(name) (title) (company)

questions and all statement herein contained are true and correct.

Subscribed and sworn to before me this _____ day of _____, 20____.

My commission expires:

Notary Public

OPTIONS, EXCEPTIONS, OR VARIATIONS
CITY OF LOVINGTON, NEW MEXICO

FOR A PORTABLE PIPELINE TELEVISION INSPECTION SYSTEM

PROPOSAL #: 091415
DUE DATE: September 14, 2015 at 3:00 p.m. (MST)

Please state each and every option, exception, or variation to the specifications (if any) for the service offered. **Please sign below and return with your offer.**

1. THERE **ARE** OPTIONS, EXCEPTIONS OR VARIATIONS. _____
Signature

2. THERE **ARE NO** OPTIONS, ETC. LISTED. The services offered on the Request for Proposal meet or exceed all specifications, terms, and conditions as described in said Request for Proposal without exceptions. I understand services not meeting all specifications, terms, and conditions will be rejected and all costs will be borne by the seller.

Signature

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, § 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign Contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Person" means any corporation, partnership, individual, joint venture, association or any other private legal entity.

"Prospective contractor" means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Name of Applicable Public Official: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s): _____

Nature of Contribution(s): _____

Purpose of Contribution(s): _____

(Attach extra pages if necessary)

Signature

Date

Title (position)

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member, or representative.

Signature

Date

Title (position)

BID FORM
Resident / Veterans Preference Certification

_____ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

Please check one box
only Veteran Resident
Businesses:

- I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$1M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

- I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$1M but less than \$5M allowing me the 8% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

- I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$5M allowing me the 7% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

Resident Businesses:

- I declare under penalty of perjury that my business is a New Mexico resident business allowing me the 5% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State's Division of the General Services Department the awarded amount involved. I will indicate in the report the awarded amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I understand that knowingly giving false or misleading information on this report constitutes a crime."

I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime.

Resident Business/Veteran Business Certificate Number: _____

(Signature of Business Representative)*

(Date)

*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or un-award of the procurement involved if the statements are proven to be incorrect.

A valid New Mexico Resident Business or New Mexico Veterans' Resident Business Certificate number must be provided in order to receive preference.